

SUMMARY OF PUBLIC APPROVED MOTIONS

SEPTEMBER 2018

This report is a summary of motions from the *approved* minutes requiring actions made at the Public Meetings of the Board, Standing and Statutory Committee meetings for the month of **September 2018**. Detailed information can be found in the relevant Meeting Minutes and/or the TCDSB website.

Relevant Meeting Minutes:

[September 06 Student Achievement Meeting Minutes](#)

[September 11 Governance and Policy Committee Meeting Minutes](#)

[September 12 Audit Committee Meeting Minutes](#)

[September 13 Corporate Services Meeting Minutes](#)

[September 19 Special Education Advisory Committee \(SEAC\) Meeting Minutes](#)

[September 20 Regular Board Meeting Minutes](#)

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Student Achievement 2018-09-06	DESCRIPTION	BOARD ACTION/DIRECTIONS
11	Notices of Motion	
a)	From Trustee Del Grande regarding a Consistent Policy for Senior Kindergarten Graduation	Will be considered at the October 11, 2018 Corporate Services Committee Meeting (as per Trustee Del Grande's request and availability).
15	Staff Reports	
a)	Safe Schools Report 2017-18	Received and that items 1 – 5 (Actionable Items for 2018/19) on page 17 of the Agenda be actioned.
b)	Upgrade Options for Public Meeting Rooms	<ol style="list-style-type: none"> 1. That the Board of Trustees approve in principle the upgrade of the main boardroom, large committee room, small committee room, and Catholic Teachers Centre boardroom at the Catholic Education Centre using the Enhanced Option (Option B) for all rooms at an estimated additional cost of \$942, 400. 2. That staff return at the November 8th, 2018 Corporate Services Committee meeting with an updated funding plan and budget amendment.
c)	Summary Report on the Work of Toronto Catholic District School Board	Received and that we establish a Ukrainian Canadian Advisory Committee and extend an invitation to the Ukrainian community and

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	Advisory Committees 2017-2018	members of the three Eastern Rite schools community to solicit members to sit on this committee; and That staff develop a list of criteria whereby a group can request to create its own advisory committee.
d)	Annual Statistical Report 2017-18 on New Hires to the Board	Referred to the September 13, 2018 Corporate Services Committee Meeting.
17	Inquiries and Miscellaneous	
a)	From Trustee Andrachuk regarding Jump Math Pilot Program	Referred to the September 13, 2018 Corporate Services Committee Meeting.
b)	From Trustee Andrachuk regarding Vision Zero	Referred to the September 13, 2018 Corporate Services Committee Meeting.
c)	From Trustee Andrachuk regarding Air Conditioning	Referred to the September 13, 2018 Corporate Services Committee Meeting.
d)	From Trustee Andrachuk regarding Earth Day Funding	Referred to the September 13, 2018 Corporate Services Committee Meeting.
e)	From Trustee Piccininni regarding Air Conditioning	Referred to the September 13, 2018 Corporate Services Committee Meeting.

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f)	From Trustee Poplawski regarding newspaper article about alternative use of playground	Referred to the September 13, 2018 Corporate Services Committee Meeting.
g)	From Trustee Rizzo regarding Safe School Zones	Referred to the September 13, 2018 Corporate Services Committee Meeting.
h)	From Trustee Rizzo regarding Facility work	Referred to the September 13, 2018 Corporate Services Committee Meeting.
i)	From Trustee Rizzo regarding Behavioral and Treatment programs	Referred to the September 13, 2018 Corporate Services Committee Meeting.
j)	From Trustee Rizzo regarding Crossing Guards	Referred to the September 13, 2018 Corporate Services Committee Meeting.

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Governance and Policy 2018-09-11	DESCRIPTION	BOARD ACTION/DIRECTIONS
12	Matters Referred or Deferred	
a)	Consideration of Motion from Trustee Davis regarding Planned Work of the Governance and Policy Committee	Approved in principle and that staff bring back a prototype that responds to the needs presented, at the October 9, 2018 Governance and Policy Committee Meeting.
b)	Report of Governance and Policy Committee: Update to the Fair Practice in Hiring and Promotion Policy (H.M.40)	Staff was directed to bring this back for discussion at the October 9, 2018 Governance and Policy Committee Meeting.
c)	Ministry Memo 2018: B10- Final Pupil	Staff was directed to leave this item on the pending list until new legislation is passed.

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Governance and Policy 2018-09-11	DESCRIPTION	BOARD ACTION/DIRECTIONS
	Accommodation Review Guidelines (PARG) and Updated on Integrated Planning and Supports for Urban Education.	
13	Staff Reports	
a)	Access to Students in Schools Policy (S.S.04)	<p>That the revised Access to Students in Schools Policy (S.S.04) provided in Appendix A be adopted with the following amendments:</p> <p>Page 20, Scope and Responsibility - That “extends” be replaced with “applies”;</p> <p>Page 22, Regulation 1c) - That “the” before “Board” be inserted;</p>

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Governance and Policy 2018-09-11	DESCRIPTION	BOARD ACTION/DIRECTIONS
		<p>Page 23, Regulation 3b) - That “license” be replaced with “licence”;</p> <p>That “principals” be replaced with “Principals” and be consistent throughout the Policy;</p> <p>Page 32, Item 4 - That “Social” be removed from “Catholic Social Teaching”;</p> <p>Page 34, Appendix B - That the title “All Candidate Meeting Guidelines” be replaced with “All Candidate Meeting during School Hour Guidelines”; and</p>

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Governance and Policy 2018-09-11	DESCRIPTION	BOARD ACTION/DIRECTIONS
		That the Policy be Referred to staff to improve language of the Purpose, Scope and Responsibility on page 20 and bring back along with the Trespass Policy.
b)	Review of Community Engagement Handbook (T.07) – Catholic Parent Involvement Committee’s (CPIC) Recommendations	That ongoing monitoring and reporting of metrics and accountability findings related to surveys and other parent engagement best practices continue to be collected and highlighted in the Annual Report on Communications and Community Engagement submitted to the Board of Trustees each September.
c)	Update to Employee Involvement in Municipal, Provincial and Federal Elections Policy (H.M.25)	That the revised Employee Involvement in Municipal, Provincial and Federal Elections Policy (H.M.25) provided in Appendix A be adopted.

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Governance and Policy 2018-09-11	DESCRIPTION	BOARD ACTION/DIRECTIONS
d)	Update to Provisions of Requested Information to an Individual Trustee Policy (T.15)	<p>That the revised Provision of Requested Information to an Individual Trustee Policy (T.15) provided in Appendix A be adopted with the following amendments:</p> <p>Page 50, Regulation 1b) - That “one” be replaced with “three”;</p> <p>Page 51, Regulation 4 - That “in which the information falls within the policy” be replaced with “where disclosure is permitted under the policy”;</p> <p>Page 51, Regulation 5 - That “fall within” be replaced with “be covered by”; and</p>

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Governance and Policy 2018-09-11	DESCRIPTION	BOARD ACTION/DIRECTIONS
		<p>Page 51, Regulation 7 - That after “Trustees”, line 2, delete existing wording and replace it with “unless it pertains to a specific local matter”.</p>
e)	<p>Update to Electronic Participation in Meetings of the Board Committees of the Board and the Committee of the Whole Board Policy (T.19)</p>	<p>That the revised Participation in Meetings of the Board, Committees of the Board, and the Committee of the Whole Board Policy (T.19) provided in Appendix A be adopted;</p> <p>Page 56, Cross References – That Education Act 207/2b, be referenced;</p> <p>Page 56, Purpose - That “All Trustees are expected to attend in person, all meetings of the Board and Committees of the Whole Board” be inserted as the first sentence;</p>

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Governance and Policy 2018-09-11	DESCRIPTION	BOARD ACTION/DIRECTIONS
		<p>Page 57, Regulation 2 – That “Committees of the Board” be inserted after “Board”;</p> <p>Page 57 – That “board” be replaced with “Board” and be consistent throughout the Policy;</p> <p>Page 58, Regulation 3 – That Committees that do not comprise of all Trustees, be referenced;</p> <p>Page 58, Regulation 6 - That “twenty” be replaced with “thirty”; and</p>

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Governance and Policy 2018-09-11	DESCRIPTION	BOARD ACTION/DIRECTIONS
		Page 59 – That Regulations 10 and 14 be referred to staff to add more clarity.
f)	Whistleblower Policy (A.39)	That the proposed Whistleblower Policy (A.39) and Operational Procedures be adopted and operationalized.
g)	Prevalent Medical Conditions Policy (S.M.17)	<p>That the Prevalent Medical Conditions Policy (S.M.17) provided in Appendix A be adopted and the Anaphylaxis Policy (S.M.15) provided in Appendix C and the Asthma Policy (S.M.16) provided in Appendix D be rescinded;</p> <p>Page 110, Regulation 7 - That “Every effort shall be made to provide nut-free alternative during fundraising campaigns in schools” be added as the last sentence; and</p> <p>Staff was directed to reference this in the Fundraising Policy.</p>

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Governance and Policy 2018-09-11	DESCRIPTION	BOARD ACTION/DIRECTIONS
h)	Update to Filling a Trustee Vacancy Policy (T.18)	<p>That the revised Filling a Trustee Vacancy Policy (T.18) provided in Appendix A be adopted with the following amendment:</p> <p>That staff develop recommended wording which makes clear the preference for a by-election, with appointment on an exceptional basis only and bring back to the October 9, 2018 Governance and Policy Committee Meeting.</p>
16	Updating of Pending List	Staff was directed to update Pending List for next meeting.

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Audit 2018-09-12	DESCRIPTION	BOARD ACTION/ DIRECTIONS
8.	Presentation	
a)	Trevor Ferguson and Scott Finkel, representing Deloitte LLP, regarding the 2018 External Audit Plan (See Item 13b)	Received.
b)	Paula Hatt, representing the Toronto and Area Regional Internal Audit Team (RIAT), regarding the RIAT Update (See Item 13c)	Received.
c)	Paula Hatt, representing the Toronto and Area RIAT, regarding the Employee Health and	Received.

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Audit 2018-09-12	DESCRIPTION	BOARD ACTION/ DIRECTIONS
	Safety Audit (See Item 13d)	
13.	Staff Reports	
a)	Update Report regarding Whistleblower Policy	That the Board accept the Whistleblower Policy, as recommended by the Governance and Policy Committee.
b)	2018 External Audit Plan (See Item 8a)	Received.
c)	RIAT Update, September 2018 (See Item 8b)	Received.
d)	RIAT Employee Health and Safety Audit, August 2018 (See Item 8c)	Received.

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Audit 2018-09-12	DESCRIPTION	BOARD ACTION/ DIRECTIONS
e)	Audit Committee Meeting Annual Agenda/Checklist	Received and that a quarterly update of the financial status be provided.
15	Inquiries and Miscellaneous	
a)	Proposed Audit Committee Meeting Dates for Consideration	Tuesday November 6, 2018.

CS PUB 2018-09-13	DESCRIPTION	BOARD ACTION/DIRECTIONS	
14	Matters referred or deferred		
a)	Annual Statistical Report 2017-18 on New Hires to the Board	Received.	
b)	Inquiry from Trustee Andrachuk regarding	Not discussed.	

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CS PUB 2018-09-13	DESCRIPTION	BOARD ACTION/DIRECTIONS	
	Jump Math Pilot Program		
c)	Inquiry from Trustee Andrachuk regarding Vision Zero	Not discussed.	
d)	Inquiry from Trustee Andrachuk regarding Air Conditioning	Not discussed.	
e)	Inquiry from Trustee Andrachuk regarding Earth Day Funding	Not discussed.	
f)	Inquiry from Trustee Piccininni regarding Air Conditioning	Not discussed.	
g)	Inquiry from Trustee Poplawski regarding Newspaper Article about Alternative Use of Playground	Not discussed.	
h)	Inquiry from Trustee Rizzo regarding Safe School Zones	Not discussed.	

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CS PUB 2018-09-13	DESCRIPTION	BOARD ACTION/DIRECTIONS	
i)	Inquiry from Trustee Rizzo regarding Facility Work	Not discussed.	
j)	Inquiry from Trustee Rizzo regarding Behavioral and Treatment Programs	Not discussed.	
k)	Inquiry from Trustee Rizzo regarding Crossing Guards	Not discussed.	
15	Staff Reports		
a)	Updated List of All Gymnasium Additions	<ol style="list-style-type: none"> 1. That staff review the feasibility and costing of a gymnasium addition and child care retrofits for submission to the Ministry of Education for approval of the use of Proceeds of Disposition, in addition to previously approved child care funding, at St. Edmund Campion Catholic School. 2. That staff include the completed space analysis and costing for a gymnasium addition and child care retrofit at St. Albert Catholic School in the submission to the Ministry of Education for approval of the use of Proceeds of Disposition, in addition to previously approved child care funding. 3. That staff provide a reconciliation of available Proceeds of Disposition anticipated expenditures and the declining balance after each proposed gymnasium/child care project for Board 	

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CS PUB 2018-09-13	DESCRIPTION	BOARD ACTION/DIRECTIONS	
		approval and submission to the Ministry of Education for approval, including four previously approved projects, namely St. Bernard, St. Kevin, Father Serra and St. Margaret, as well as St. Edmund Campion and St. Albert Catholic Schools.	
b)	Summary of Reports Approved by Delegated Authority, Summer Contracts 2018 (All Wards)	Received.	
c)	Preliminary Enrolment Reports – Full-Day Kindergarten Elementary and Secondary Schools	Received.	
d)	Capital Program Update 2018 (All Wards)	Received.	
e)	Cooling Centers Program Status Update (All Wards)	Received.	
f)	Staff Identification Badges	That the report be referred to the Governance and Policy Committee to develop an Identification Policy for staff of the Board and to undertake a survey.	
g)	Protocols for Maintenance of Board-	Received.	

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CS PUB 2018-09-13	DESCRIPTION	BOARD ACTION/DIRECTIONS	
	Owned Vacant Properties		
h)	Former St. Veronica Catholic School Ward 10 – City of Toronto Shelter for Asylum Seekers	That the particulars of this Agreement of Licence be brought back to Board in Private Session for review.	
i)	Year-to-date June 2018 Interim Financial Report	Received.	
17	Inquiries and Miscellaneous		
a)	Inquiry from Trustee Crawford regarding the November 8, 2018 Corporate Services Meeting conflicting with the same night of the Cardinal's dinner.	Not discussed.	
b)	Inquiry from Trustee Rizzo regarding bussing.	Not discussed.	

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Special Education Advisory Committee 2018-09-19	DESCRIPTION	BOARD ACTION/DIRECTIONS
9	Communications	
9a	SEAC Monthly Calendar Review	Received.
9b	Special Services Superintendent Verbal Update	Received.
9c	Verbal Review of Robert's Rules of Order	-----
9d	Presentation regarding Equity Action Plan	Received and That once the survey has been completed and returned to staff, that it be compiled into a report to be brought back for the Special Education Advisory Committee to review and make recommendations to the Board.
9e	Report regarding Safe Schools Presentation	Received; That the Special Education Advisory Committee recommend to the Board that the Safe Schools Department provide the number and percentage of Students with IEPs that have been suspended, as well as the number and percentage of Students without IEPs that have been suspended; and

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Special Education Advisory Committee 2018-09-19	DESCRIPTION	BOARD ACTION/DIRECTIONS
		That the Special Education Advisory Committee recommend to the Board that Staff prepare a report that reflects specific Safe Schools Data with students with special needs, both identified and non-identified.
9f	Verbal discussion regarding Special Services Information Fair 2018	That the Special Education Advisory Committee recommend to the Board that an Information Fair be held on Special Education using the Parents Reaching Out (PRO) Grant money secured and that this fair be held before December 2018.
9g	Ontario Human Rights Commission (OHRC) Policy Document Article on Special Education Inclusion	<p>Received;</p> <p>That SEAC recommend to Board that all existing and new policies be reviewed to reflect the OHRC Accessible Education for Students with Disabilities Policy Document;</p> <p>That the Board's Special Education Plan be reviewed and updated to reflect the OHRC Accessible Education for Students with Disabilities Policy Document;</p> <p>That the Board put a policy in place that will be reflective of the OHRC Accessible Education for Students with Disabilities Policy Document; and</p>

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Special Education Advisory Committee 2018-09-19	DESCRIPTION	BOARD ACTION/DIRECTIONS
		That we invite a representative from OHRC to come to speak at a SEAC meeting.
9h	Verbal Discussion regarding Epi-Pen Shortage	Noted.
9i	Verbal Discussion regarding Student Achievement Well-Being	Noted.
9j	Victim's Rights Policy SS.13	Noted.
9k	Ministry of Education Funding Update 2018-2019	Received.
9L	Fundamentals of Math	Received.
13		
a)	From Sandra Mastronardi regarding Autism Ontario	
b)	From Marilyn Taylor and Sandra	

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Special Education Advisory Committee 2018-09-19	DESCRIPTION	BOARD ACTION/DIRECTIONS
	Mastronardi regarding Parent Voice Survey	
14		
a)	Autism Ontario Minority Report 2018	
b)	Learning Disabilities Association of Ontario (LDAO) SEAC Circular, September 2018	

Regular Board 2018-09-20	DESCRIPTION	BOARD ACTION/ DIRECTIONS
10	Presentations	
10a)	Monthly Report from the Chair of the Board	Received.
10b)	Monthly Report from the Director of Education	Received.
10c)	Monthly Report from Student Trustees	Received.

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Regular Board 2018-09-20	DESCRIPTION	BOARD ACTION/ DIRECTIONS
12	Consideration of Motions for which previous notice has been given	
12a)	From Trustee Piccininni regarding Uniform Policy for Caretaking Staff	<u>That TCDSB Caretakers be allowed to wear walking shorts as part of their work attire from May 15 – September 15 annually.</u>
12b)	From Trustee Piccininni regarding Security Cameras at Toronto Catholic District School Board Facilities	That Staff include the installation of security cameras to existing TCDSB facilities when developing the annual renewal budget; and That Installation of Security Cameras be included as part of the Elementary and Secondary School Design Standards.
14	Matters recommended by Statutory Committees of the Board	
14b)	Approved Minutes of the Special Education Advisory Committee Meeting held June 13, 2018	Received <u>and that the Board approve the following five recommendations from SEAC:</u> 13a) From Tyler Munro regarding Special Education Qualifications for Principals that SEAC recommend to the Board of Trustees that staff bring back a report on how many

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		<p>Principals and Superintendents have Special Education qualifications in terms of a formal certificate, as of September 2018.</p> <p>13b) Budget Questions from Autism Ontario – Sandra Mastronardi that SEAC recommend to the Board of Trustees that the questions be referred to staff and that the answers be reported back to SEAC in writing in the new school year 13c) From Tyler Munro regarding Schools that have Segregated Classrooms that SEAC recommend to the Board of Trustees that staff bring back a report on how many schools have Intensive Support Program (ISP) classes and whether those schools have Principals with Special Education qualifications as of September 2018</p> <p>13c) From Tyler Munro regarding Schools that have Segregated Classrooms that SEAC recommend to the Board of Trustees that staff bring back a report on how many schools have Intensive Support Program (ISP) classes and whether those schools have Principals with Special Education qualifications as of September 2018.</p>

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Regular Board 2018-09-20	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>13e) From Sandra Mastronardi regarding Co-op Placements for Special Education Students that SEAC recommend to the Board of Trustees that the Superintendent of Specialist High Skills Major (SHSM) Student Success provide a presentation to SEAC in the Fall relating to the different student success pathways available to students, in particular to students with special needs at TCDSB.</p> <p>13f) From Sandra Mastronardi regarding Graduation and Dropout Rates for Students with Exceptionalities and Individual Education Plan (IEP) Non-Identified that SEAC recommend to the Board of Trustees that staff investigate whether the graduation and post-secondary acceptance rates are available for students with Exceptionalities and Individual Education Plan (IEP) Non-Identified.</p>
15	Matters referred/deferred from Committees/Board	
15a)	Ontario Association of Parents in Catholic Education (OAPCE) Toronto Year-End Report 2018	Received.

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Regular Board 2018-09-20	DESCRIPTION	BOARD ACTION/ DIRECTIONS
15b)	Inquiry from Trustee Andrachuk regarding Jump Math Pilot Program	Received.
15c)	Inquiry from Trustee Andrachuk regarding Vision Zero	Received.
15d)	Inquiry from Trustee Andrachuk regarding Air Conditioning	Received.
15e)	Inquiry from Trustee Andrachuk regarding Earth Day Funding	Received.
15f)	Inquiry from Trustee Piccininni regarding Air Conditioning	Received and referred to staff.
15g)	Inquiry from Trustee Poplawski regarding Newspaper Article about Alternative Use of Playground	Withdrawn.

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Regular Board 2018-09-20	DESCRIPTION	BOARD ACTION/ DIRECTIONS
15h)	Inquiry from Trustee Rizzo regarding Safe School Zones	Received.
15i)	Inquiry from Trustee Rizzo regarding Facility Work	Received.
15j)	Inquiry from Trustee Rizzo regarding Behavioral and Treatment Programs	Withdrawn.
15k)	Inquiry from Trustee Rizzo regarding Crossing Guards	Received.
15l)	Inquiry from Trustee Crawford regarding November 8, 2018 Corporate Services Meeting conflicting with Cardinal's Dinner	Received and referred to staff to adjust the meeting schedule of the November 8 Corporate Services Meeting.
15m)	Inquiry from Trustee Rizzo regarding Bussing	Received.

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Regular Board 2018-09-20	DESCRIPTION	BOARD ACTION/ DIRECTIONS
16	Reports of Officials for the Information of the Board of Trustees	
16a)	Annual Report on Communications and Community Engagement	<u>That the action-oriented, continuous improvement-based best practices specified under Metrics and Accountability (4a – 4j) be continued for communications and community engagement initiatives in 2018-2019.</u>
16b)	Trustee Resignation Ward 4	<p>That we recognize and receive the letter of resignation from the Trustee Ward 4, that Ward 4 seat be declared immediately vacant, that a communication be sent to the Ward 4 schools and parishes advising them of the vacancy and the go forward process, and that 2 volunteer Trustees be nominated to act on behalf of ratepayers until there is a successful candidate in Ward 4;</p> <p>That the Board choose not to fill the vacancy;</p> <p>That we thank Trustee Bottoni for her services at the TCDSB during her time with the Board; and</p> <p>That Trustees Piccininni and Rizzo be appointed to act on behalf of ratepayers until there is a successful candidate in Ward 4.</p>
17	Reports of Officials for the Information of the Board of Trustees	

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Regular Board 2018-09-20	DESCRIPTION	BOARD ACTION/ DIRECTIONS
17a)	Caucus Meeting Date	That the Caucus meeting be set for Thursday November 29, 2018; and That the Inaugural meeting be set for either December 3 or 4, 2018, subject to Cardinal Collins' availability, and that the GAP committee meeting be rescheduled to a later date.
17b)	Appointment of Trustees to the Selection Committee for Associate Director of Planning, Facilities and Stewardship	That Trustees Andrachuk and Rizzo, be appointed for the Selection Committee for Associate Director of Planning, Facilities and Stewardship.
17c)	Report of the Governance and Policy Committee: Update to Employee Involvement in Municipal, Provincial and Federal Elections Policy (H.M.25)	That the Board accept the recommendation of the Governance and Policy Committee and approve the Employee Involvement in Municipal, Provincial and Federal Elections Policy (H.M.25) as amended and proposed in Appendix A.
17d)	Report of the Governance and Policy Committee: Update of Provision of Requested Information to an	That the Board accept the recommendation of the Governance and Policy Committee and approve the Provision of Requested Information to an Individual Trustee Policy (T.15) as amended and proposed in Appendix A.

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Regular Board 2018-09-20	DESCRIPTION	BOARD ACTION/ DIRECTIONS
	Individual Trustee Policy (T.15)	
17e)	Report of the Governance and Policy Committee on Update to Access to Electronic Participation in Meetings of the Board, Committees of the Board and the Committee of the Whole Board (T.19)	That the report be referred to staff.
17f)	Report of the Governance and Policy Committee: Whistleblower Policy (A.39)	That the Board accept the recommendation of the Governance and Policy Committee and approve the Whistleblower Policy (A.39) as proposed in Appendix A.
17g)	Report of the Governance and Policy Committee: Prevalent Medical Conditions Policy (S.M.17)	That the Board accept the recommendation of the Governance and Policy Committee and approve the Prevalent Medical Conditions Policy (A.17) as proposed in Appendix A.