

INSPIRING AND MOTIVATING EMPLOYEES



TCDSB'S UNSUNG HEROES



The TCDSB's *Unsung Heroes* recognition initiative was created to acknowledge our current employees and volunteers for their contributions to our school board communities. This recognition initiative is meant to celebrate the many ways in which each member of the TCDSB community contributes to student success and well-being. We *Believe* in our employees and volunteers and we thank everyone for their commitment to our schools, our students and to Catholic education.

TCDSB's Unsung Heroes will be recognized at the start of every month through the intranet and other appropriate communications vehicles.

Eligibility

Schools can nominate any current member of the TCDSB community they believe should receive recognition for their service.

Selection Criteria

- ✓ Nominee is a current employee at TCDSB
- ✓ Nominee has made a significant contribution(s) to the TCDSB community
- ✓ Nominee has demonstrated passion and professionalism
- ✓ Nominee is considered by colleagues to be an excellent role model in Catholic education

Nomination Criteria

A completed **Nomination Form** must be submitted along with the **full name** and an **electronic photo** of the nominee to cec.socialcommittee@tcdsb.org

Important note: please ensure that you receive permission from the nominee to use their name and photo prior to submitting the nomination.

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Nomination Form

First and Last Name of Nominee _____

Nominee's Workplace Department/Location _____

1. Elaborate on how the nominee has contributed to the TCDSB community. **(Max 300 words)**

2. Elaborate on how the nominee demonstrated passion and professionalism.
(Max 300 words)

3. Elaborate on how the nominee is considered by colleagues to be an excellent role model in Catholic education. **(Max 300 words)**

4. Elaborate on how the nominee demonstrates ability to work effectively as a team, is an outstanding advocate for the TCDSB, and/or has made a contribution to the success of their place of work. **(Max 300 words)**

Please submit this completed application form, along with an electronic photo of the nominee to cec.socialcommittee@tcdsb.org. **Important note:** please ensure that you receive permission from the nominee to use their name and photo prior to submitting the nomination.

Nominator Contact Information

THIS NOMINATION IS SUBMITTED BY (Please print):

Nominator's Full Name: _____

Nominator's Department/Location: _____

Telephone: _____ **Fax:** _____

E-mail: _____

☐ I have obtained permission from the employee/individual to use their name and photo prior to submitting this nomination

For further information contact the Inspiring and Motivating Employees Steering Committee at cec.socialcommittee@tcdsb.org.

Under the Municipal Freedom of Information and Protection of Privacy Act, the Toronto Catholic District School Board has responsibilities respecting the proper collection, retention, use and disclosure of personal information. The information contained in this form will be used only for the purposes of the administration of the award.