



May 27, 2023


Dear Parents/Guardians:

RE: Registration for the International Languages Elementary (ILE) After-Hours Program – 2023-2024

The ILE after-hours program is offered through Continuing Education outside of the day school hours. As such, **yearly registration is required**, even if the child is currently attending the program.

The program for 2023-2024 will run in-person, from September 30th to June 22nd, 2024. There are 30 classes of 2 ½ hours per class. Upon registration, there is an expectation that students attend all 30 sessions.

Registration for the program begins on June 3rd, 2023. Parents are asked to register online at <https://forms.office.com/r/6artGQRXKi>. To complete the registration, parents will need to have the student’s **OEN** (Ontario Enrollment Number), which is a **nine-digit number** assigned to all students in Public and Catholic schools in Ontario, by the Ministry of Education. The OEN can be found in your child’s report card. Please note that if your child is grade 8 in 2022-2023, they cannot attend classes in 2023 – 2024.

Ontario  **Ministry of Education** **Elementary Progress Report Card** Date: _____

Student:		OEN:	Days Absent:	Total Days Absent:
Grade:	Teacher:		Times Late:	Total Times Late:
Board:		School:		
Address:		Address:		
		Principal:	Telephone:	

All language centres and classes for 2023-2024 are contingent upon student registration and available staff to teach and to supervise the centre. Please note that there is a minimum requirement of 23 pre-registered students from any division in each language to establish a language class at an existing centre.

All attending students will be asked to pay a program enhancement fee of \$20.00 via *School Cash Online*. To pay please click @ [Program Enhancement Fee](#). If a language class is not available due to the lack of staff to teach the target language, you will be reimbursed for the amount(s) paid for each child.

Should you require further information, please call the ILE Department at 416-222-8282, ext. 2495.

Thank you for your ongoing interest and support of the ILE after-hours program.

Sincerely,

M. Sequeira
Manuela Sequeira
Coordinator