

SUMMARY OF PUBLIC APPROVED MOTIONS

DECEMBER 2023

This report is a summary of motions from the *approved* minutes requiring actions made at the Public Meetings of the Board, Standing, and Statutory and Sub Committee meetings for the month of **DECEMBER 2023**. Detailed information can be found in the relevant Meeting Minutes and/or the TCDSB website.

[Special Education Advisory Committee Public Minutes – December 6, 2023](#)

[Student Achievement and Well-Being Public Minutes – December 7, 2023](#)

[By-Laws Ad Hoc Committee Public Minutes – December 11, 2023](#)

[Regular Board Public Minutes – December 14, 2023](#)

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2023-12-06 SEAC	DESCRIPTION	BOARD ACTION/ DIRECTIONS
6.	Election of Chair	George Wedge
7.	Election of Vice-Chair	Goeffrey Feldman
11.	Presentations	
a)	2022-2023 Education Quality Accountability Office (EQAO) Data Presentation for Special Education Advisory Committee (SEAC), Maria Meehan, Superintendent of Special Services and Dr. Brandy Doan, Head of Research and Analytics	Received
14.	Annual Calendar Items	
a)	Special Education Advisory Committee (SEAC) Annual Calendar (Draft) as of December 6, 2023	Received
15.	Reports of Officials for Information by the Board/Other Committees	

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2023-12-06 SEAC	DESCRIPTION	BOARD ACTION/ DIRECTIONS
a)	Special Services Superintendent Update – December 2023	Received
16.	Consideration of Motions For Which Previous Notice Has Been Given	
a)	From George Wedge, representative of Easter Seals Ontario, regarding Elected Chair's Alternate Member	Item Withdrawn by George Wedge
21.	Inquiries and Miscellaneous	
a)	<i>From Deborah Nightingale regarding Bullying and Violence in Special Education Programs</i>	Received

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2023-12-07 SAWB PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
12.	Notices of Motion	
a)	<i>From Trustee regarding Policy S.08 Blessing and Official Opening of Schools</i>	<p>Will be considered at the December 14, 2023 Regular Board Meeting</p> <p>WHEREAS: Policy S.08 Blessing and Official Opening of Schools provides some funding for celebrations;</p> <p>WHEREAS: A budget of \$600 per school community under 500 students and \$750 per school community over 500 students are allocated to cover some of the costs of the blessing and official opening;</p> <p>WHEREAS: A maximum annual budget of \$10,000 is allocated board wide;</p> <p>WHEREAS: Policy S.08 does not address school anniversaries;</p>

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2023-12-07 SAWB PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>WHEREAS: The Board provides schools with \$500 for milestone anniversaries including 50, 75 and 100;</p> <p>WHEREAS: The Board does not provide any funding for 60th anniversaries and other significant events;</p> <p>WHEREAS: Costs have increased exponentially and the Policy should be revised and updated; and</p> <p>WHEREAS: Policies in general should not include dollar amounts.</p> <p>THEREFORE BE IT RESOLVED THAT: This motion be referred to the Governance and Policy Committee.</p>
13.	Consideration of Motions For Which Previous Notice Has Been Given	

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2023-12-07 SAWB PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
a)	From Trustee Rizzo regarding Ontario Catholic School Trustees' Association (OCSTA)	
ai)	International Language Elementary Program	<p>That this item be sent to Ontario Catholic School Trustees' Association (OCSTA) for consideration as a Resolution at its Annual General Meeting:</p> <p>WHEREAS: The International Language Elementary (ILE) Program is taught to thousands of students at some school boards including the Toronto Catholic District School Board;</p> <p>WHEREAS: This program has been operating for more than forty-five years at the Toronto Catholic District School Board;</p> <p>WHEREAS: The cognitive benefits of learning languages include improved memory, critical-thinking,</p>

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		<p>problem solving, enhanced concentration, ability to multitask, better listening skills and better performance in other subject areas;</p> <p>WHEREAS: In today's connected world, proficiency in other languages is a vital skill;</p> <p>WHEREAS: Parents, educators and advocates of International language learning know that children need more, not fewer language skills to compete in a global marketplace;</p> <p>WHEREAS: The Province of Ontario no longer funds the (ILE) International Language Elementary program;</p> <p>WHEREAS: The Government of Ontario provided \$350,000 to York Catholic District School Board last month to support their Italian program;</p>

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		<p>WHEREAS: No funding is being directed to the Toronto Catholic School Board to date; and</p> <p>WHEREAS: No funding was received by the Province of Ontario and the Government of Italy (due to change in policy) to fund ILE.</p> <p>BE IT RESOLVED THAT: The Government of Ontario be requested to reinstate and fund International Language Elementary Programs to school boards who wish to provide ILE to students.</p>
a ii)	Addressing Rising Mental Health Crisis Facing Children and Youth in Ontario	<p>That this item be sent to Ontario Catholic School Trustees' Association (OCSTA) for consideration as a Resolution at its Annual General Meeting:</p> <p>WHEREAS: The COVID-19 pandemic has affected society in many ways, especially the most vulnerable in our communities; and</p>

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2023-12-07 SAWB PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>WHEREAS: Children and youth have been greatly affected by school closures, isolation from peers and other supports, disconnection from community and by the on-going changes to the way in which they attended school and as a result, we continue to witness the devastating impact that COVID-19 has placed on the health and well-being of children and youth; and</p> <p>WHEREAS: According to the Children’s Mental Health Association, approximately 70 percent of mental illnesses can be diagnosed before the age of 25. This makes adolescence a critical time for mental health promotion and prevention, including early identification, and effective treatment of mental disorders; and</p> <p>WHEREAS: Mental illness is increasingly threatening the lives of our children; with Canada’s youth suicide rate being the third highest in the industrialized world. According to data from Statistics Canada, suicide</p>

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		<p>remains a leading cause of death among children and adolescents aged 10-14, and the second leading cause of death for youth aged 15 to 24. We know that for Black and Indigenous youth these numbers are far greater; and</p> <p>WHEREAS: While it is acknowledged that the Government of Ontario has made some investments to address youth mental health, but more is desperately needed to deal with this urgent crisis.</p> <p>1. Mandatory Mental Health Literacy in the Curriculum</p> <p>WHEREAS: The Ministry of Education has committed to mandatory learning on mental health literacy for Grade 10 students to start in fall 2024 and will include how to recognize signs of being overwhelmed or struggling, as well as where to find help locally when</p>

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		<p>needed. This is needed throughout a child's academic journey and not just in Grade ten.</p> <p>2. Additional Mental Health Support for students</p> <p>WHEREAS: The Government of Ontario provide additional funding for school mental health clinicians, and student support staff, such as mental health professionals, school psychologists, child & youth workers, social workers, nurses, guidance counsellors, and mental health crisis intervention workers. The current ratio of social worker/child and youth worker to student, school psychologist to student, guidance counsellor to student and mental health worker to student exceeds the recommended average of 1:250, 1:700 and 1:375 respectively.</p> <p>3. Collection and Reporting of Data on Mental Health Supports and Services in Schools</p>

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2023-12-07 SAWB PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>WHEREAS: Currently, there is a lack of publicly available data, therefore, we are asking for a province-wide reporting system to track mental health supports and services to ensure that students in need receive support in a timely manner.</p> <p>4. School-based Culturally Appropriate Mental Health Screening for all Grades</p> <p>WHEREAS: Culturally appropriate social-emotional screening should be utilized in schools and done throughout a students' educational journey; and</p> <p>WHEREAS: Recommendations highlighted above have been researched, tested, and proven to improve students' mental health. These recommendations are inter-connected, and so acting on one without acting on</p>

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		<p>the other will be detrimental in the quest to improve student mental health in Ontario.</p> <p>WHEREAS: Implementation of these recommendations must be done in consultation with students, teachers, education unions, children's mental health stakeholders, and other relevant partners; and</p> <p>WHEREAS: It is acknowledged that the government recently took steps to commit to mandatory mental health training for educators and we thank them for listening to students' voices. It is essential that sufficient resources and funding be provided to school boards to ensure all staff recognize when a student needs mental health support and respond appropriately in urgent situations.</p> <p>THEREFORE BE IT RESOLVED THAT:</p>

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		OCSTA endorse and advocate to the Minister of Education to continue to build upon what has been done, and go further by supporting students mental health in Ontario by implementing the above.
aiii)	Mental Health and Well Being and Enhanced Funding for New and Existing Active School Travel Initiatives	<p>That this item be sent to Ontario Catholic School Trustees' Association (OCSTA) for consideration as a Resolution at its Annual General Meeting:</p> <p>WHEREAS: Public health agencies have repeatedly stated the importance of being active for student health and well-being; and</p> <p>WHEREAS: Reports from public health agencies have disclosed that ten percent or fewer of students get the recommended daily physical activity; and</p>

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2023-12-07 SAWB PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>WHEREAS: Due to transportation pressures, fewer Catholic schools and longer distances result in many more children being transported or driven to school; and</p> <p>WHEREAS: Cars in school zones present a significant risk to student and staff safety and well-being, as well as increasing traffic congestion and pollution especially in large urban centres; and</p> <p>WHEREAS: The Ministry of Education, through school boards, now spends in excess of \$1 billion per year on motorized school transportation (i.e. bussing) that moves only 40 percent of students province-wide, yet there is little to no support for the other 60 percent of students' travel; and</p> <p>THEREFORE BE IT RESOLVED THAT: OCSTA</p> <p>i) write to the appropriate Provincial and Federal Ministries (Education, Health, Transport, etc.) to request</p>

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		<p>proactive communication, education programs and financial support for active school travel initiatives; and</p> <p>ii) encourage the Premier and Prime Minister to enhance funding for new and existing active school travel initiatives; and</p> <p>FURTHER BE IT RESOLVED THAT: OCSTA invite other school boards and member associations to advocate to governments for support and partnerships.</p>
aiv)	Electric School Buses	<p>That this item be sent to Ontario Catholic School Trustees' Association (OCSTA) for consideration as a Resolution at its Annual General Meeting:</p> <p>WHEREAS: Approximately 20,000 school buses carry over 833,000 students to school every day in Ontario;</p> <p>WHEREAS: Over 90% of these buses run on diesel fuel;</p>

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		<p>WHEREAS: Pollution Probe, The Delphi Group and Canadian Partnership for Children’s Health and Environment (CPCHE), with the support of the Trottier Family Foundation, have released a new white paper on opportunities for accelerating school bus electrification in Ontario;</p> <p>WHEREAS: In 2021, the Government of Canada launched the Zero Emission Transit Fund, investing \$2.75 billion to support public transit and school bus operators to transition to zero emission vehicles, from planning to purchase vehicles and building infrastructure;</p> <p>WHEREAS: Air pollution from diesel buses has been linked to serious health and educational impacts on the children they transport each and every day;</p>

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		<p>WHEREAS: The rapid deployment of electric school buses across Ontario's school boards would protect children's health, reduce carbon emissions; strengthen the province's automotive manufacturing industry;</p> <p>WHEREAS: Beyond the numerous benefits electric school buses can provide, they offer a rich opportunity for community collaboration; and</p> <p>WHEREAS: The time to get dirty diesel school buses off the road is now.</p> <p>THEREFORE BE IT RESOLVED THAT: OCSTA request the Province of Ontario to take the necessary actions to bring together school boards, school transportation providers, manufacturers across the supply chain, policymakers at the local, provincial, and</p>

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2023-12-07 SAWB PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>national levels, and academia conducting research on the benefits and logistics of school bus electrification; and</p> <p>BE IT RESOLVED THAT: OCSTA urge the Government of Ontario to accelerate the adoption of electric school buses in the province for the health of children and to contribute to the fight against climate change.</p>
17.	Staff Reports	
a)	Contractor Tender Award and Capital Budget Approval for St. Antoine Daniel (Recommendation)	<p>1. That a construction contract for the St. Antoine Daniel Replacement School and Child Care be awarded to Everstrong Construction Ltd. in the amount of \$29,437,600.00 plus net HST of \$635,852.16 for a total of \$30,073,452.16;</p>

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		<p>2. That a request for use of \$400,000 (excluding tax) of the Board's Proceeds of Disposition for the provision of air conditioning of the entire school be submitted to the Ministry of Education for approval; and</p> <p>3. That a revised project budget of \$33,806,480.00 including net HST be approved as detailed in Table 2 of the report.</p> <p>4. That if the Province does not approve proceeds of disposition, Staff bring forward alternate options to fund air conditioning.</p>
b)	Report Back on 2022-2023 Board Improvement and Equity Plan (BIEP) (Information)	Received

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c)	2023-2024 K-12 Professional Learning Plans to Support Student Achievement and Well-Being (Information)	Received
d)	Metrics Report of Catholic School Parent Councils, Policy S.10 (Information)	Received
e)	Anne Marie D'Amico Day of Kindness and Love Award (Information)	Received
f)	2022-2023 Audited Financial Statements (Recommendation)	That the Board of Trustees approve the 2022-2023 Audited Financial Statements, as recommended by the Audit Committee.
18.	Listing of Communications	

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2023-12-07 SAWB PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
a)	From Kate Manson-Smith, Deputy Minister, Ministry of Education, regarding Previously Approved Standalone Childcare Capital Projects in Toronto Catholic District School Board (TCDSB).	This Item was dealt with in PRIVATE Session.
b)	From Michael Parsa, Minister of Children, Community and Social Services, regarding a Response to Toronto Catholic District School Board Letter Addressing the Role of Student Nutrition Programs in the Toronto Catholic District School Board	Received
20.	Updating of the Pending Lists	
a)	Annual Calendar of Reports and Policy Metrics	Received
b)	Monthly Pending List	Received

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
5.	Election of Chair	Trustee Martino
6.	Election of Vice-Chair	Trustee Rizzo
16.	Reports Requiring Action of the Board of Trustees	
a)	Review of Toronto Catholic District School Board (TCDSB) Operating By-Law 175	<p>That the Committee:</p> <p>a) adopt Staff recommendations 1, 3, 4, 5, 6, 8, 9, 13, 14 and 15 in Appendix A;</p> <p>Recommendations from Appendix A:</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>1. Proposal: <i>Acknowledgement of Traditional Lands</i> (NEW1 Article 4.1 / Amendment to Article 10.9)</p> <p>That it would be appropriate to insert a reference to the land acknowledgement. Staff recommend that this be done by amending article 10.9 (the list of items that appear on the Order Paper of Board meetings) by adding a new item after “Memorials and Prayer” to refer to the land acknowledgement. A similar revision should be made to article 10.10 (the list of items on the Order Paper of Committee meetings). Staff do not recommend creating a requirement that the land acknowledgement be read by the Chair or Vice-Chair, as the current practice gives the opportunity for any trustee to read the land acknowledgement and thereby pay respect to Aboriginal peoples;</p>

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		<p>3. Proposal: <i>Identification & Introduction of Staff</i> (NEW Article 4.2 / Amendment to Article 4.1)</p> <p>Staff agree with the content of these suggestions but recommend that no changes be made to the By-law. These matters are not the type of items that require inclusion in a By-law. Staff note that the Board already follows these practices, and that they are standard parliamentary practice. Adding reference to them in the By-law would unnecessarily lengthen the By-law;</p> <p>4. Proposal: <i>Expanded Description of Director of Education Roles & Responsibilities</i> (Amendment to Article 2.3)</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>Staff do not recommend the proposed changes, as they are unnecessary. Article 2.3 of the By-law already makes it clear that the Director's role and responsibilities come from the <i>Education Act</i>. The legislation sets out – at great length in sections 198, 279, 280, 283 and 283.1 – the legal obligations of the Director of Education. It is cumbersome to reproduce these lengthy sections in the By-law, and an attempt to shorten or paraphrase them risks distorting the detailed wording in the statute. The By-law is not intended to be a manual to explain to the public how the Board operates; its purpose is to outline the applicable procedures for Board meetings;</p> <p>5. Proposal: <i>Elections – Self-Nomination and Procedure on Tied Final Ballot</i> (Amendment to Article 3.12.3)</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>Staff recommend the proposed amendment to clarify that self-nomination is permitted. Staff note that a self-nomination would still require a seconder;</p> <p>6. Proposal: <i>Elections –Procedure on Tied Final Ballot</i> (Amendment to Article 3.12.7)</p> <p>Staff do not recommend the proposed change. If there have already been three consecutive ballots resulting in a tie, there is little to be gained by having a fourth ballot. The Act does not require a fourth ballot, merely that a tie be resolved by drawing lots;</p> <p>8. Proposal: <i>Special Meetings – Adding Agenda Items</i> (Amendment to Article 4.5.3)</p> <p>Staff recommend adding language clarifying that an item may only be added to the agenda of a Special Meeting if</p>

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		<p>it meets the definition of urgency under the By-law. While this is already implicitly required, given the nature of Special Meetings, it would be helpful to state this explicitly.</p> <p>As for the other proposed changes above, staff do not recommend adopting them.</p> <p>The existing rules under articles 4.3 and 4.5.3 have worked well and have set an appropriately high threshold. The rationale for requiring all Trustees to be present and to unanimously consent to adding an urgent item to the Agenda for a Special Meeting or Committee Meeting is to ensure that urgent items are not brought to the Board and voted on when Trustees are absent and did not have advance notice that the matter would be considered;</p>

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		<p>9. Proposal: <i>Special Meetings – Contents of Agenda for Special Meetings</i> (NEW Article)</p> <p>Staff do not recommend the proposed revision. The agenda for Special Meetings already includes all matters that are to be considered. The decision about whether a matter is to be discussed in public or private is a matter for the Director and Chair to decide, based on advice from counsel. There is no need to indicate this on the agenda itself;</p> <p>13. Proposal: <i>Delegations</i> (NEW Article / Amendment to Articles 10.6.5 and 10.9.11)</p> <p>Staff do not recommend the proposed changes, but suggest incorporating a reference to policy T.14,</p>

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		<p><i>Delegation and Public Participation</i>, which deals in detail with how delegations are to be approved. Staff also recommends appending this policy as a schedule to the By-law. This is the type of issue that is better dealt with by policy rather than in a By-law. Staff recommend instead referring to the policy in section 10.6.5 and 10.9.11 so the reader knows where to look for guidance on this issue.</p> <p>With respect to notifying the Trustee of the proposed delegate's ward, this is already provided for in Regulation 6 of the <i>Delegation and Public Participation</i> policy when the delegate intends to depute on a subject that is ward-specific. Staff do not recommend including this in the By-law, because it is not a rule that applies to the running of meetings;</p>

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		<p>14. Proposal: <i>Treatment of Recommendations from SEAC</i> (NEW Article 10.8.9)</p> <p>Staff agree with the proposed amendment. As it currently stands, Article 10.8 provides that where a Committee adopts a motion dealing with recommended changes to policy, programs, or services, the matter stands referred to staff (and to SEAC if it relates to special education), after which the staff report and SEAC's response must be provided to the Committee within 60 days for review, prior to submission to the Board.</p> <p>Staff's understanding of the proposed amendment is that it would make two changes: (1) SEAC's response would first go to staff, so that it can be considered as part of the staff report; and (2) the staff and SEAC responses will go directly to the Board, instead of first returning to the Committee. Staff recommend making</p>

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		<p>these changes by deleting Article 10.8.8 and revising the wording of Article 10.8.7 (instead of creating a new Article 10.8.9); and</p> <p>15. Proposal: <i>Consistency of Proposed Agenda Items with By-laws and Education Act</i> (NEW Article 10.8.10)</p> <p>Staff recommend the proposed change. While this is already a requirement, it is helpful to emphasize in practice. In addition, such a requirement serves as a reminder about why waiving the notice requirement is problematic – because it does not allow staff sufficient time to ensure that the matter is in fact compliant with the By-laws and Act. As a result, there have been instances in which a motion has been voted on, and</p>

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		<p>corrective action had to be taken at a subsequent meeting because it was discovered after the fact that the decision was inconsistent with the By-laws or Act; and</p> <p>That recommendations 2, 7, 10, 11 and 12 be referred to Staff in order to improve the language;</p> <p>2. Proposal: <i>Notice of Reports</i> (Amendment to Articles 10.1, 10.2, 10.3, 10.4.2, 10.4.7, and 10.8.4; additional Amendments to Articles 10.)</p>

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		<p>Under article 10.4.2, reports must be placed on the agenda 120 hours before a Board meeting and given to Trustees 72 hours before the meeting. Staff do not recommend changing this requirement. However, staff agree with the proposal that Addendums should be posted a minimum of 24 hours in advance unless they are “urgent matters” within the definition in the by-law. “Urgent matters” are defined in article 1.1.24 of the by-law as “any matter of a time-sensitive nature which may result in financial loss or other harm to the TCDSB and to the Board of Trustees of the TCDSB, an employee, or student, if the matter is not dealt with before the next scheduled meeting.”;</p> <p>7. Proposal: <i>Special Meetings – Explanation of Urgency Requirement</i> (Amendment to Article 4.3)</p>

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		<p>Staff agree that it would be useful to require the person who is seeking to call a Special Meeting to provide an explanation for the Urgency;</p> <p>10. Proposal: <i>Attendance Requirement for Trustees</i> (Amendment to Article 4.2.1 and NEW Article 4.2.2)</p> <p>Staff recommend the proposed change, as it is expressly provided for in section 228(2.1) of the <i>Education Act</i>. Staff also note that the Board has Policy T.21, <i>Trustee Pregnancy Leave</i>, which is consistent with the proposed amendment. Staff also suggest amending Article 4.2.1 to provide that the 12-month period begins on November</p>

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		<p>15, so that it is consistent with recent changes to the <i>Education Act</i>;</p> <p>11. Proposal: <i>Electronic Participation</i> (NEW Article 4.2 and/or Amendment to Article 4.9)</p> <p>Staff agree with the spirit of these changes, but do not recommend that they be incorporated into the By-law. The proposed changes are substantially the same as the requirements currently prescribed by Ontario Regulation 463/97. However, that Regulation requires that school boards adopt a policy with respect to electronic meetings, not that the provisions be included in a Board by-law. In addition, incorporating these requirements in the By-law could cause issues when the Regulation is amended, as the By-law would need to be amended every time such changes are made to ensure consistency.</p>

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		<p>For this reason, it is preferable to continue to address these requirements in Board policy. Staff recommend that the By-law be amended to simply add in a reference to that policy and that the policy be attached as a schedule to the By-law; and</p> <p>12. Proposal: <i>Ex-officio Status of Chair and Vice-Chair</i> (Amendments to Articles 5.12 and 5.13)</p> <p>Staff do not recommend the proposed changes, but suggest amending the wording to make the voting rights of the Chair and Vice- Chair explicit. The Chair and Vice-Chair have ex officio status on Subcommittees, Ad hoc Committees, and Advisory Committees, by virtue of the fact that articles 5.12 and 5.13 permit them to vote</p>

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		<p>when they are “eligible by law” to do so (meaning, when they do not need to recuse themselves because of a conflict). They are not ex officio members of Statutory Committees, as they are not eligible to vote unless they are members of those committees (as set out in articles 5.12.3 and 5.13.3); and</p> <p>That the following Recommendations in Appendices B and C be tabled and considered separately at future scheduled meetings for each Appendix:</p> <p>Recommendations from Appendix B:</p> <p>1. Proposal: <i>Notices of Motion</i> (Amendments to Articles 10 and 11)</p> <p>Regarding the ability of a Trustee to amend another Trustee’s motion, this is currently allowed. Staff</p>

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		<p>therefore recommend that no change be made to the By-law on this point.</p> <p>Regarding the notice period, staff recommend maintaining Article 11 in its current form, which applies to Notices of Motion for both Standing Committee and Board meetings. It requires that the Notice of Motion be given at one meeting, and that the motion be discussed at the subsequent meeting. This is not in fact a 30-day notice requirement, although it effectively amounts to that given our calendar of meetings.</p> <p>Staff do not recommend changing the practice in Articles 10.7 and 10.8, which state that Notices of Motion are not to be the subject of any debate or comment at the Board or Committee meeting at which they are introduced. This ensures that Trustees cannot be surprised with motions. If these requirements are changed, it is likely that debate will occur on all (or most) motions when they are introduced, which risks</p>

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		<p>overtaking the agenda and preventing other Board business from being completed.</p> <p>Staff recommend amending Articles 10.7 and 10.8 to incorporate the same 120- hour notice requirement into both. As it stands, Article 10.7 requires notices of motion for Board meetings to be given to the secretary “in advance” of the meeting, whereas notices of motion for Committee meetings must be given to the secretary 120 hours in advance. The latter requirement should be applied to both Board and Committee meetings alike.</p> <p>2. Proposal: <i>Time Limits on Debate</i> (Amendments to Articles 12.6 and 12.7)</p>

SUMMARY OF PUBLIC APPROVED MOTIONS
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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>Regarding both proposals above, staff recommend that Article 12.6 be amended by deleting the struck-out text below and adding the italicized text:</p> <p>No matter, including any subsidiary motions, and points of information, and <i>questions/</i> answers related to it shall be debated longer than 30 minutes after it <i>the matter</i> has been stated by the Chair. At the expiration of time</p> <p>for debate, and notwithstanding Article 12.8, the Chair shall put the question, “Is it the will of the meeting to extend debate for 15 minutes?”</p> <p>The <i>question does not require a seconder, and the</i> vote shall be taken immediately without debate.</p> <p>Staff also recommend that the By-law be amended to require that 2/3 of the Trustees (instead of a simple majority) must approve of a second extension of time.</p>

**SUMMARY OF PUBLIC APPROVED MOTIONS
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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>As a matter of practice, Trustees should not simply vote to extend the time as a matter of course – the expectation should be that debate on items is concluded in 30 minutes most of the time. To achieve this, motions should be written as succinctly as possible (staff can assist with this in advance of the meeting), and motions need not be read aloud if they have been provided in advance.</p> <p>Staff further recommend that Article 12.7 be combined with Article 12.6, or at minimum reworded, to ensure it is clear that it applies only when time is no longer extended (or all permitted extensions have time have been used).</p> <p>3. Proposal: <i>Inquiries</i> (NEW Articles)</p>

SUMMARY OF PUBLIC APPROVED MOTIONS
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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>Staff agree with the proposed change and will consider where in the By-law it would be appropriate to add it. In addition, staff are considering whether a stand-alone rule about inquiries should be added that would provide guidance on the notice requirement and what consideration should be given to the amount of time and resources that would be required to respond to an inquiry. Staff are currently reviewing the by-laws of other boards to determine what practices would be best suited to the Board's work.</p> <p>4. Proposal: <i>Voting at Inaugural Meeting/Elections</i> (Amendment to Article 3.12.7)</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>Staff do not recommend making any change to the voting procedures. The existing procedure works well, as demonstrated at the past two Inaugural meetings.</p> <p>5. Proposal: <i>Self-Nomination at Inaugural Meeting/Elections</i> (Amendment to Article 3.12.3)</p> <p>This is already permitted, but staff agree with the recommendation to add wording clarifying this. See the discussion under Appendix A, Proposal 5.</p> <p>6. Proposal: <i>Voting More than Once for the Same Person at Inaugural Meeting/Elections</i> (Amendment to Article 3.12)</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>Staff do not recommend the proposed change. This is a procedural issue, not an issue with a deficiency in the By-law. The issue occurred only once in 2021 and has not reoccurred since then because staff have changed the ballots to protect against this issue.</p> <p>7. Proposal: <i>Rescheduling Meetings</i> (Amendment to Article 4.6)</p> <p>Staff recommend making a minor revision to Article 4.6.3 of the By-law to clarify that the Director (in consultation with the Chair) has general discretion to cancel a meeting. Staff propose that Article 4.6.3 be amended by adding the italicized wording and deleting the struck-out wording below:</p> <p>A meeting for which notice is required may be cancelled</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>4.6.3 in the case of any other regular or Special Meeting of the Board or Committee, where polling of Trustees indicates that quorum will not be reached at the scheduled time or in extraordinary circumstances, such as inclement weather, <i>by</i> the Director in consultation with the Chair of the Board of Trustees or Chair of the Committee.</p> <p>No other changes are needed to accomplish the goal of this proposal. Article 4.2 states that regular Board meetings are held at a certain date and time, “unless otherwise ordered by special motion”, which gives the Trustees the ability to reschedule a meeting. It is not clear what a “special motion” is, and staff recommend making it clear that a simple majority vote is required.</p> <p>8. Proposal: <i>Committees – Definition of</i></p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p><i>Advisory Committee</i> (NEW Article 5.12)</p> <p>Staff agree with the proposed change and recommend adding a new Article for this purpose. There will need to be thought about what to include in the Article. At a minimum, it should explain the nature of Advisory Committees, but it may make sense to include additional information (such as the minimum number of times they meet per year, who schedules the meetings, how their terms of reference are set, and how the chair gets appointed).</p> <p>9. Proposal: <i>Code of Conduct for Student Trustees</i> (Amendment to Article 2.10)</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>Staff do not agree with the proposed revision. Under s. 55 of the <i>Education Act</i>, Student Trustees are not members of the elected board, do not exercise a binding vote, and do not take part in governance. Student Trustees are bound by the general Code of Conduct that applies to students and all members of the community, as well as their own school's Code of Conduct.</p> <p>10. Proposal: <i>Flexibility re Board and Standing Committee Meeting Nights</i> (Amendment to Article 4.2)</p> <p>Staff do not recommend adopting the proposed change. Article 4.2 already provides the ability to order that a meeting be scheduled on a night other than Thursday if needed. Taking away the general requirement that meetings be held on the same day and time each month</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>will make it difficult for Trustees and staff to schedule their other commitments. This will make it more likely that staff will be unable to attend a meeting if their presence is required at the last minute.</p> <p>11. Proposal: <i>Urgency Requirement for Inquiries and Miscellaneous</i> (Amendment to Articles 10.10.19)</p> <p>Staff agree with this proposal. Urgency is already required for these items at Committee meetings, and the rules in Article 10.10.19 that apply to Board meetings should amended to be consistent. In the past, Trustees have on occasion waived the urgency requirement. Staff strongly recommend that this practice stop. It is not good governance practice, allows Trustees to be caught off-guard by matters that are raised without proper notice, and prevents meetings from running efficiently.</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>12. Proposal: <i>Time Limit on Speakers</i> (Amendment to Article 12.5)</p> <p>Staff recommend that mover's right to deliver a 2-minute reply (as the last speaker) be made subject to the leave of the Chair, and that the ability for others to speak a second time be eliminated. Staff further recommend that Articles 12.4 and 12.5 be combined and streamlined as follows:</p> <p>On any motion, the mover of the motion may speak first and the seconder may speak second. Alternatively, the mover may request to be the last speaker on the motion. No member shall speak for longer than three (3) minutes on the same motion. This time limit shall not include time expended in staff responses and/or</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>procedural discussions. No member shall speak more than once, except that the mover may deliver a two (2) minute reply at the end of debate if the Chair grants leave to do so. Any reply remains subject to Article 12.6.</p> <p>13. Proposal: <i>Actions Following Inquiries and Delegations</i> (Amendment to Articles 10.6.5, 10.9.11, 10.9.19, and 10.10.17)</p> <p>Staff do not recommend making the proposed changes, as the permitted actions are already clear. Articles 10.6.5, 10.9.11, 10.9.19 and 10.10.17 indicate that the only available actions following an inquiry or delegation is a motion for receipt, referral, or both.</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>14. Proposal: <i>Quorum</i> (NEW Article 10.4.8.1 and 10.6.7.1)</p> <p>Staff do not recommend making any changes in response to this proposal. Quorum is a fundamental corporate governance requirement, and without quorum, the Board/Committee has no ability to vote.</p> <p>15. Proposal: <i>Suspending a Rule</i> (NEW Article 16)</p> <p>At present, Robert's Rules govern the suspension of rules and by-laws. They provide that the only rules within by-laws that can be suspended are rules of order</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>or procedural rules that are like rules of order. No other rules within the By-law can be suspended.</p> <p>Staff are considering whether it is worth incorporating or modifying this approach by creating a new Article in the By-law. Any such Article would require a careful review of the final version of the revised By-law so that a list can be compiled outlining what rules can and cannot be suspended.</p> <p>Recommendations from Appendix C:</p> <p>1. Proposal: <i>Date of Inaugural Meeting</i> (Amendments to Articles 3 and 4.2)</p> <p>Staff propose that Article 3 be updated to reflect recent changes to s. 208 of the <i>Education Act</i> requiring that:</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p><input type="checkbox"/> the first meeting after an election be held not later than seven days after the day on which the term of office of the Board commences (i.e. not later than November 22, given that the term of office commences on November 15 under the <i>Municipal Elections Act</i>); and</p> <p><input type="checkbox"/> in a non-election year, the election of the chair occur at the first meeting on or after November 15.</p> <p>2. Proposal: <i>Advisory Committees</i> (NEW Article)</p> <p>Staff propose that in addition to creating a definition of Advisory Committees (as contemplated by Proposal 8 in Appendix B), the By-Law be amended to specify rules that apply to Advisory Committees. As part of this, consideration should be given to creating a Code of</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>Conduct that applies to community members who sit on Advisory Committees.</p> <p>3. Proposal: <i>Clarify Subsidiary Notices of Motion</i> (Amendment to Article 11.3)</p> <p>Staff propose modifying Article 11.3 to provide that the Trustee who moved the original motion may vote on any subsidiary notice of motion related to it but does not need to “consent” to the subsidiary notice of motion.</p> <p>4. Proposal: <i>Create Guidance on Requirements for Different Types of Motions</i> (NEW Article)</p> <p>Staff propose that a new Article or Appendix be created outlining the requirements for each type of motion (for</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>example, explaining each type of motion, outlining which types of motions require a seconder, etc.)</p> <p>5. Proposal: <i>Eliminate References to Special Motions</i> (Amendments to Articles 4.2, 4.4, and 4.7)</p> <p>Staff propose that references to a “special motion” of the Board be removed.</p> <p>6. Proposal: <i>Eliminate Unnecessary Duplication</i> (Amendments to Various Articles)</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>In several instances, separate By-Law provisions dealing with the same issue should be collapsed into a single article to avoid unnecessary duplication.</p> <p>7. Proposal: <i>Create Consistency Among Titles</i> (Amendments to Various Articles)</p> <p>In several instances, the titles of similar or related Articles are inconsistent. Similar wording and phrasing should be used wherever possible, to enhance readability.</p> <p>8. Proposal: <i>Review and Revise Definitions Section</i> (Amendments to Article 1)</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>Proposal to revise and add to the definitions section to make the By-law easier to understand.</p> <p>9. Proposal: <i>Correct Typos</i> (Amendments to Various Articles)</p> <p>Proposal to complete a comprehensive proofread of the By-law before it is finalized to eliminate typos and other errors.</p> <p>10. Proposal: <i>Reorganize By-law Provisions</i> (Amendments to Various Articles)</p> <p>Proposal to reorganize the By-law to ensure it flows logically and that each provision falls under a logical heading.</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		<p>11. Proposal: <i>Eliminate Wordiness</i> (Amendments to Various Articles)</p> <p>Proposal to revise and shorten the By-law to aid in readability and clarity.</p> <p>12. Proposal: <i>Requirements for Amendment of By-law</i> (Amendments to Article 16)</p> <p>Proposal to revise Article 16 to provide that (1) the notice requirement cannot be waived regarding a motion to amend the By-law; and (2) any proposal to amend the By-law is automatically referred to staff and the appropriate Committee for a report before any</p>

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2023-12-11 BYLAW PUB	DESCRIPTION	BOARD ACTION/ DIRECTIONS
		amendments to the By-law may be voted on by the Board.

2023-12-14 BOARD PUB	DESCRIPTION	BOARD ACTION/DIRECTIONS
11.	Presentations	
a)	From the Chair of the Board	Received
b)	From the Director of Education	Received
c)	From the Student Trustee(s)	Received

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2023-12-14 BOARD PUB	DESCRIPTION	BOARD ACTION/DIRECTIONS
d)	Angel Foundation for Learning - John Yan, Outgoing Executive Director, Angel Foundation for Learning	Received
e)	2023-2024 Revised Budget Estimates - Ryan Putnam, Chief Financial Officer and Treasurer	Received
13.	Consideration of Motions For Which Previous Notice Has Been Given	
a)	From Trustee Rizzo regarding Ontario Catholic School Trustees' Association (OCSTA)	
ai)	Free Menstrual Products in Schools	That this item be sent to Ontario Catholic School Trustees' Association (OCSTA) for consideration as a Resolution at its Annual General Meeting:

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2023-12-14 BOARD PUB	DESCRIPTION	BOARD ACTION/DIRECTIONS
		<p>WHEREAS: Lack of access due to economic factors often impact people who menstruate around the world and can be particularly damaging at puberty, when school interactions are crucial to a student's development;</p> <p>WHEREAS: One-third of people who menstruate under the age of 25 in Canada struggle to afford menstrual products, and 70 per cent of people who menstruate say they have missed work or school due to their period;</p> <p>WHEREAS: Inaccessibility is often compounded by social mores that view menstruation as a taboo topic and it is important for school boards to do their part in removing barriers to healthy, active, educational outcomes for children and young people;</p> <p>WHEREAS: Menstrual hygiene products are not a luxury product, and are necessary and essential to menstrual health, comfort and participation in work, school and society;</p>

SUMMARY OF PUBLIC APPROVED MOTIONS
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2023-12-14 BOARD PUB	DESCRIPTION	BOARD ACTION/DIRECTIONS
		<p>WHEREAS: School boards bear the responsibility to make sure that menstrual products be free of charge, protect privacy, barrier free, easily accessible, and are non stigmatizing;</p> <p>WHEREAS: The Province of Ontario launched “Free Menstrual Products in Schools in October 2021;</p> <p>WHEREAS: The three year agreement with Shoppers Drug Mart through the Province to provide free menstrual products to school boards will expire in the next school year;</p> <p>WHEREAS: This welcome program to provide free menstrual products to students must be continued; and</p> <p>WHEREAS: Student trustees and more than half of the school boards across Ontario reported a need to address access to menstrual products.</p> <p>THEREFORE BE IT RESOLVED: That OCSTA request the Minister of Education to enhance the</p>

SUMMARY OF PUBLIC APPROVED MOTIONS
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2023-12-14 BOARD PUB	DESCRIPTION	BOARD ACTION/DIRECTIONS
		program and ensure the continuity of the Free Menstrual Products to serve students across the province.
a ii)	Closing the Equity Gap in Before and After School Programs for Students with Special Needs	<p>That this item be sent to Ontario Catholic School Trustees' Association (OCSTA) for consideration as a Resolution at its Annual General Meeting:</p> <p>WHEREAS: It is vital to elevate equity, diversity, and inclusion for students with special needs in before and after school programming;</p> <p>WHEREAS: Before and after school programs focus on recreational, child development and youth development;</p> <p>WHEREAS: The success of students in more inclusive settings depends on meeting both their academic and social and emotional needs;</p> <p>WHEREAS: Critical engagement around equity, diversity, and inclusion on the need for before and after school programs for students with special needs is required;</p>

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2023-12-14 BOARD PUB	DESCRIPTION	BOARD ACTION/DIRECTIONS
		<p>WHEREAS: School boards must offer before and after school programs for children four to 12 years old where there is sufficient demand from parents and families;</p> <p>WHEREAS: Before and afterschool programs may not be equipped or willing to include children with special needs in programs;</p> <p>WHEREAS: Students with special needs should have access to before and afterschool programs that take place in school communities; and</p> <p>WHEREAS: School boards must encourage reasonable accommodations to the highest degree possible.</p> <p>THEREFORE BE IT RESOLVED: That OCSTA request the Minister of Education to promote and level access and opportunities to students with special needs to address the gap in before and after school programs; and</p>

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2023-12-14 BOARD PUB	DESCRIPTION	BOARD ACTION/DIRECTIONS
		BE IT RESOLVED: That OCSTA request the Minister of Education to provide adequate funding for before and afterschool programs to adequately meet the need for staffing, equipment etc. to accommodate children with special needs in before and afterschool programs.
b)	From Trustee Rizzo regarding Policy S.08 Blessing and Official Opening of Schools	<p>WHEREAS: Policy S.08 Blessing and Official Opening of Schools provides some funding for celebrations;</p> <p>WHEREAS: A budget of \$600 per school community under 500 students and \$750 per school community over 500 students are allocated to cover some of the costs of the blessing and official opening</p> <p>WHEREAS: A maximum annual budget of \$10,000 is allocated board wide;</p> <p>WHEREAS: Policy S.08 does not address school anniversaries;</p>

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2023-12-14 BOARD PUB	DESCRIPTION	BOARD ACTION/DIRECTIONS
		<p>WHEREAS: The Board provides schools with \$500 for milestone anniversaries including 50, 75 and 100;</p> <p>WHEREAS: The Board does not provide any funding for other significant events;</p> <p>WHEREAS: Costs have increased exponentially and the Policy should be revised and updated; and</p> <p>WHEREAS: Policies in general should not include dollar amounts.</p> <p>THEREFORE BE IT RESOLVED THAT: This motion be referred to the Governance and Policy Committee for a policy review.</p>
17.	Matters recommended by Statutory Committees of the Board	
a)	Recommendations to Board from the Special Education Advisory Committee	

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2023-12-14 BOARD PUB	DESCRIPTION	BOARD ACTION/DIRECTIONS
ai)	Consideration of Motion from SEAC regarding Contingency Plans for Special Education Testing	<p>That this item be referred to Staff for advice to go back to the Special Education Advisory Committee:</p> <p>WHEREAS: It is important that testing be provided in a timely manner to identify Special Education students at Toronto Catholic District School Board; and</p> <p>WHEREAS: SEAC adopted this goal for the years 2021-2022, 2022-2023 and 2023-2024.</p> <p>BE IT RESOLVED THAT: SEAC recommend to the Board that it develop contingency plans to implement testing should schools close (as they did for COVID) and alternatives be necessary; and</p> <p>BE IT RESOLVED THAT: These contingency plans be included in the Special Education Plan.</p>
a ii)	Consideration of Motion from SEAC regarding Policy for Reporting Injury/ Accidents to Parents of Children	That this item be referred to Staff:

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2023-12-14 BOARD PUB	DESCRIPTION	BOARD ACTION/DIRECTIONS
	who Need Assistance with Verbal Expression	<p>WHEREAS: Presentations were held on September 13th, 2023 regarding Speech Language Pathologists (SLPs) and how they help children;</p> <p>WHEREAS: Currently there only exists a Concussion Policy S.26;</p> <p>WHEREAS: No policy exists regarding any other type of injury/accident /incident and reporting it to parents; and</p> <p>WHEREAS: Students who require communication assistance may not be able to report the occurrence to their parents.</p> <p>BE IT RESOLVED THAT: SEAC recommend to the Board that a policy be created that all injuries/accidents/incidents are reported to parents as a requirement especially for students who may or not be identified as needing communication assistance.</p>

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2023-12-14 BOARD PUB	DESCRIPTION	BOARD ACTION/DIRECTIONS
19.	Reports of Officials for the Information of the Board of Trustees	
a)	Director's Annual Report 2022-2023	Received
b)	2022-2023 Audit Committee Annual Report	Received
c)	2022-2023 Annual Investment Report	Received
20.	Reports of Officials Requiring Action of the Board of Trustees	
a)	From the Governance and Policy Committee: Logo Policy T.16 Review	That the revised Logo Use Policy T.16 provided in Appendix A of the report be adopted.
b)	From the Governance and Policy Committee: Toronto Catholic District	That the revised Policy on TCDSB Copyright A.11 provided in Report Appendix A of the report, be adopted.

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2023-12-14 BOARD PUB	DESCRIPTION	BOARD ACTION/DIRECTIONS
	School Board (TCDSB) Copyright Policy A.11	
c)	Monthly Procurement Approvals	That the Board of Trustees approve all procurement activities/awards listed in Appendix A of the report.
d)	2023-2024 Revised Budget Estimates	That the Board of Trustees approve the 2023-2024 Revised Budget Estimates, inclusive of the actual cost of unfunded sick leave, resulting in an in-year deficit of \$58M and a cumulative deficit of \$48M, as outlined in the report.
22.	Listing of Communications	
a)	From the Audit Committee: Approved Minutes of Meeting Held May 3, 2023	Received
b)	From the Governance and Policy Committee: Approved Minutes of Meeting Held September 5, 2023	Received

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2023-12-14 BOARD PUB	DESCRIPTION	BOARD ACTION/DIRECTIONS
c)	From the Catholic Parent Involvement Committee: Approved Minutes of Meeting Held September 18, 2023	Received
d)	<i>From the Special Board Advisory Committee on Race Relations: Approved Minutes of Meeting Held September 28, 2023</i>	Received
e)	From the Special Education Advisory Committee: Approved Minutes of Meeting Held October 11, 2023	Received
f)	From the Special Education Advisory Committee: Approved Minutes of Meeting Held November 8, 2023	Received
g)	<i>From the Catholic Parent Involvement Committee: Approved Minutes of Meeting Held November 13, 2023</i>	Received

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h)	From Teresita Chiarella, President, Canadian Catholic School Trustees' Association (CCSTA) to Social Media Platforms - Facebook Canada Ltd, Snapchat Canada and Tik Tok Technology Canada Inc.	Received
i)	<i>From Stephen Lecce, Minister of Education, regarding Regulatory and Policy Reforms to Support the Better Schools and Student Outcomes Act, 2023 - Maximizing School Board Capital Assets</i>	Received and referred to the Political Action Ad Hoc Committee; and Received and referred to Staff for a report
24.	Updating of Pending Lists	
a)	Master Pending List and Rolling Calendar	Received
b)	Annual Report	Received