

### **Administrative Support Staff**

- College Diploma and/or University Degree and experience in the required area.
- Excellent computer and communication skills

To apply, forward cover letter and resume to:  
Adult Education Program  
80 Sheppard Ave. East  
Toronto, ON M2N 6E8

OR

email them at: [contact.adulted@tcdsb.org](mailto:contact.adulted@tcdsb.org)