



2019 - 2020

Safe Schools Plan



*At Toronto Catholic
we transform the world through witness,
faith, innovation and action.*

Rory McGuckin

Director of Education

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Nurturing our Catholic Community,
Safe Schools, and Continuing
Education

Catholic Education Centre

80 Sheppard Avenue East
Toronto ON M2N 6E8
www.tcdsb.org

SCHOOL NAME: Francis Libermann Catholic High School

SUPERINTENDENT: Peter Aguiar

SCHOOL ADDRESS: 4640 Finch Ave E Toronto ON M1S 4G2

STUDENT ENROLMENT: 870

PRINCIPAL: Pitterson, Clarence

TRUSTEE: Garry Tanuan



OUR MISSION

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.

OUR VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

We believe in the worth and dignity of every person and that people thrive in a safe, healthy and compassionate environment. We strive to foster student achievement and well-being by providing all students with safe, healthy learning environment.

One of the ways we can achieve this goal is by using a whole-school approach to develop and nurture a positive school climate. The Safe Schools Action Team will consist of a variety of stakeholders in each school community responsible for advising the principal about school safety. The team will collaborate with the principal to create the local Safe Schools Plan.

SAFE AND ACCEPTING SCHOOLS TEAM

Administrative Rep	Tanchez, James	Support Staff Rep	Shawna Faught (CYW)
Teacher Rep	Burger, Diana	Parent Rep	Nadine Anagnostopoulos
Teacher Rep	Joseph, Robin	Student Rep	Wijesundera, Randesh
Teacher Rep	Llanera, Elizabeth	Community Rep	PC Tanya Devries
Teacher Rep	Peacock, Charmaine		

SAFE SCHOOLS PLAN

All schools are required to develop and implement school-wide plans to help create a safe, caring and inclusive learning environment. Each Safe Schools Plan will consist of the following components:

1. Bullying Awareness, Intervention and Prevention
2. Progressive Discipline
3. Promoting a Positive School Climate
4. Emergency Response Plan

In order for all students, staff members and parents/visitors in the school facility to be prepared to respond to a serious threat, the response procedures must be practiced. The Toronto Police/School Board Protocol, 2011 requires a minimum of 2 Lockdown Drills every school year.

Please see below for the scheduled drills:

LOCKDOWN DRILLS 2019-2020

1	2019-10-21	2	2019-12-11
3	2020-02-26	4	2020-05-06



1. Bullying Awareness, Intervention and Prevention Plan

Providing students with an opportunity to learn and develop in a safe and respectful society is a key goal of the TCDSB. Providing students with an opportunity to learn and develop in a safe and respectful environment supports academic achievement for all students, which in turn, helps them to reach their full potential. Research and experience show that bullying is a serious issue that has far-reaching consequences for individuals, their families and peers and the entire school community. Schools that have bullying intervention and prevention strategies foster a positive learning and teaching environment that supports academic achievement for all students and that helps students reach their full potential. PPM 144

School Vision

Individuals thrive in a safe, healthy, compassionate and inclusive environment. Student achievement, success and well-being can be fostered in such an environment. It's everyone's responsibility to develop and nurture a positive school climate. By enlisting the voice of a variety of community stakeholders, we can collaborate and advise the principal about school safety and create the local Safe School Plan

Goal #1

All students will know what bullying is and what impact it has on an individual thereby reducing the number of bullying incidents taking place at school and increasing the number of students who report incidents of bullying.

Initiatives/Strategies/Practices

- Conduct safe school surveys in all grades and at all levels.
- Participate in Anti-Bullying Week (November)- announcements, activities such as "Kindness Campaign" in April, banner with anti-bullying messages (T.H.I.N.K)
- TPS Social Media presentations (Summer)
- Safe Schools Ambassadors Twitter account @KeepFalconsSafe
- Students and safe schools team member attend TCDSB Safe Schools Ambassador Team Workshop
- Grade 9 teacher-mentors
- Newcomer Orientation Session (October)
- BRIDGES (Be Respectful of Individual Differences and Give Everyone Some Love)
- Updated TCDSB Bullying Awareness brochure in every teacher emergency folder.
- AnonymousAlerts App

Responsibility

Administration, Safe Schools Team (SRO, CYW, Staff Members, students)

Resources

The following resources will be utilized to support these initiatives/strategies/practices:

- Safe Schools Survey, TCDSB Safe Schools Ambassador Team Workshop feedback, board website, Prevnet.ca, guest speakers, Toronto Police Services
- Professional Readings i.e. Edutopia: "Research-Backed Approaches to Preventing Bullying", "'Fostering Identity Safety in Schools"
- Video Tutorials from www.educatorstechnology.com
- Professional Advisory "Responding to the Bullying of Students" (OCT)

Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

TCDSB safe school follow up survey (# of students being bullied? # of incidents reported? etc.); increase in student compliance with school Code of Conduct; Progressive Discipline statistics



TORONTO CATHOLIC DISTRICT SCHOOL

Safe Schools Plan



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Goal #2

By defining bullying and making everyone aware of the types of bullying i.e. social media, online etc., we can increase the reporting of bullying incidents and decrease the amount of incidents that involve bullying.

Initiatives/Strategies/Practices

TPS / SRO presentations on Cyber Bullying, safety and awareness; Guest Speakers, Administration led progressive discipline practice with students workshops held by SRO (Crime Stoppers, Cyber Bullying etc.)
Participate in Anti-Bullying Week (November)- announcements, activities such as "Kindness Campaign" in February, banner with anti-bullying messages (T.H.I.N.K), TPS Social Media presentations
Safe Schools Ambassadors Twitter account @KeepFalconsSafe
Students and safe schools team member attend TCDSB Safe Schools Ambassador Team Workshop
Grade 9 teacher-mentors
Newcomer Orientation sessions
BRIDGES (Be Respectful of Individual Differences and Give Everyone Some Love)displays throughout the school
Classroom teachers refer to the bullying brochure in their emergency teacher folders located in every room.
AnonymousAlerts App

Responsibility

Safe School Team (SRO, CYW, staff, students); Administration, all staff, students

Resources

The following resources will be utilized to support these initiatives/strategies/practices:

Guest Speakers, SRO, CYW, TCDSB website, Progressive Discipline platform
Professional Readings i.e. Edutopia: "Research-Backed Approaches to Preventing Bullying", "'Fostering Identity Safety in Schools"
Video Tutorials from www.educatorstechnology.com
Professional Advisory "Responding to the Bullying of Students" (OCT)

Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

Number of incidents reported on the Progressive Discipline platform (increase? decrease?) compared to previous year(s)
)TCDSB safe school follow up survey (# of students being bullied? # of incidents reported? etc.); increase in student compliance with school Code of Conduct;
Progressive Discipline statistics



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Goal #3

To provide effective interventions that will reduce the number of bullying incidents and minimize its effects on individuals who are victims of bullying by ensuring everyone is aware of and has access to resources, counselling , support etc.

Initiatives/Strategies/Practices

- Use of Resolution Conference and Mediation Circles (RCMC) where possible
- Build relationships between staff, SRO (police), community members through presentations and guest speakers
- Administrative progressive discipline conferences with students (and parents/guardians)
- Grade 9 teacher-mentors
- Newcomer Orientation sessions
- BRIDGES (Be Respectful of Individual Differences and Give Everyone Some Love) displays throughout the school
- Work closely with CYW and Social Worker
- Girls Social Club - SRO/ Teacher Moderator
- Continue to liaison with Chaplaincy, Guidance, CYW, Student Success Teacher as a first step of counsel, social work/ psych referral second step if needed.

Responsibility

SRO, CYW, Administration, staff, Safe Schools Team

Resources

The following resources will be utilized to support these initiatives/strategies/practices:

- Progressive Discipline Platform, Guest Speakers, SRO, CYW, TCDSB website, Guest Speakers
- Professional Readings i.e. Edutopia: "Research-Backed Approaches to Preventing Bullying", "'Fostering Identity Safety in Schools"
- Video Tutorials from www.educatorstechnology.com
- Professional Advisory "Responding to the Bullying of Students" (OCT)

Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

- Incident reports: increase or decrease? suspensions: increase or decrease?
- Feedback from staff and students and parents/guardians



2. Progressive Discipline Plan

Progressive discipline is a whole-school approach that utilizes a continuum of interventions, supports, and consequences to address inappropriate student behaviour and to build upon strategies that promote positive student behaviours. When inappropriate behaviour occurs, disciplinary measures should be applied within a framework that shifts the focus from one that is solely punitive to one that is both corrective and supportive. Schools should utilize a range of interventions, supports and consequences that include learning opportunities focused on reinforcing positive behaviour and helping students make good choices. PPM 145

School Vision

To develop alternative strategies to suspensions by looking at alternative ways to discipline students; a way that preserves their dignity and corrects as well as teaches and re-builds a sense of community

Goal #1

To continue to reduce the number of suspensions and promote positive behavior by identifying students who may be in need of support and provide suitable, corrective interventions/programs and supports to address inappropriate behavior(proactive rather than reactive)

Initiatives/Strategies/Practices

Professional Development re: mediation practices i.e RCMC; in service staff on use of Progressive Discipline model (chart progressive discipline of students)
Re-entry/case conference after each suspension
Developing relations between staff and students
Reflections? Detentions? More parental contact + implementing reflections as part of the process (in-service October)
Development of a "detention area" including mandatory and meaningful assignments.
Grade 9 teacher-mentors
Attendance tracking sheets given following detentions.
Professional Readings i.e. Edutopia "Helping Troubled Students, One Relationship at a Time"

Responsibility

CYW, Student Success, Guidance, Asset Teacher (Developmental Assets groups), Admin., SRO

Resources

The following resources will be utilized to support these initiatives/strategies/practices:

Progressive Discipline platform, RCMC materials, Student Success, Guidance, Administration, CYW, Falcon Time

Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

Number of incidents reported using "Incident Reporting Form" compared to previous year
of Suspensions relative to implemented detentions.



3. Positive School Climate

A school should be a place that promotes responsibility, respect, civility and academic excellence in a safe learning and teaching environment. A positive school climate exists when all members of the school community feel safe, comfortable and accepted. The Safe Schools Action Team and student leadership groups can play key roles in supporting learning and practices that educate students and staff members about safety concerns. Those practices used for very challenging situations that can jeopardize the safety and well being of others include, but not limited to: Threat Assessment, Restorative Conference and Mediation Circles.

School Vision To build strong relationships between staff, students thereby creating an accepting, caring and inclusive community where everyone is valued and accepted.

Goal #1 To provide the Libermann community (staff and students) with the opportunity to interact outside the classroom at least once a month through staff/student activities; to continue to celebrate academic achievement and commitment to Gospel Values and Catholic Social Teaching thereby creating a community that promotes responsibility, respect, civility and academic excellence..

Initiatives/Strategies/Practices

- Falcon Time
- Grade 9 Mentor-Teachers
- Create and use a Libermann twitter account #keepfalconssafe;
- Student of the Month linked to Virtue of the Month
- FalconFest (school carnival with students from feeder schools)
- Grade 9 Orientation
- Breakfast Club
- Bridges ("Be Respectful of Individual Differences and Give Everyone some Love" promoting equality and acceptance)
- Christmas Baskets
- School Masses at Prince of Peace church
- Spirit Wear Fridays
- Newcomer Orientation Session
- Kindness Week (April)
- Best Buddies
- Orange Shirt Day (Sept. 29)
- Music Concert outreach + School Play to elementary schools
- PARTY Program at Sunnybrook hospital
- Placement of Positive messages in student washrooms.

Responsibility

Administration, staff, SRO, CYW, Student Council, students, Chaplaincy, Student Success etc.

Resources

The following resources will be utilized to support these initiatives/strategies/practices:

Safe Schools Team/Ambassadors (CYW, SRO, Students), Falcon Time, Guidance, Administration, staff, board website, Professional Readings i.e. Edutopia "4 Practices for Increasing Student Engagement"



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Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

Results of Safe Schools Survey, My School My Voice, Transition Survey

Feedback from Student Voice and ad hoc forums

Feedback from Developmental Assets students and Asset Teachers

Implementation of beginning + End of year staff rating on Positive Student Climate using possible survey program/ questionnaire



TORONTO CATHOLIC DISTRICT SCHOOL

Safe Schools Plan



School Vision

To build strong relationships between staff, students thereby creating an accepting, engaging, caring and bully-free community .

Goal #SVP 1

To reduce the number of students and staff who experience bullying and to increase the number of students/ staff who are victims of or witness bullying to report it.

Initiatives/Strategies/Practices

Participate in anti-bullying week November 19-23 (announcements, activities such as Kindness Week, T.H.I.N.K banner, anti-bullying messages etc.)
Work with clubs such as BRIDGES and WE ARE to promote a bully-free environment through positive messages throughout the school year.
SRO presentations on Cyber Bullying, safety and awareness; Guest Speaker; Administration led progressive discipline practice with students.
Create and use a Libermann twitter account #keepfalconsafe
PD for staff on conflict mediation and reporting process with Union + School Board representative.
Bullying Prevention brochures placed in each emergency teacher folder.

Responsibility

Admin., Guidance, Student Success, Staff, SRO, CYW, Safe Schools Team/Ambassadors

Resources

The following resources will be utilized to support these initiatives/strategies/practices:

TCDSB website and Safe Safe Schools, SRO, Prevnet.ca ,
Falcon Time
Professional Advisory "Responding to the Bullying of Students" (OCT)
Anonymous Alerts APP

Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

Safe Schools Survey: # of students? how many have experienced or witnessed some type of bullying? of those who experienced bullying, how many actually reported it? of those who witnessed bullying, how many reported it?

Conduct an internal follow up survey at the end of the year and compare results to board survey.



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4. Emergency Response Plan

The Toronto Catholic District School Board has a primary responsibility to ensure the safety of students and staff inside Board buildings and on Board property. Central policies and procedures, developed in collaboration with the Toronto Police Service, provide direct support to school administrators in the management of crisis situations, including a lockdown response. It is the responsibility of each school to develop local procedures specific to that school, including a process by which all regular staff members, itinerant and specialist teachers and support staff, facility workers and visitors are informed of local considerations in the event of a threat to school safety. MOE Provincial Model for a Local Police/School Board Protocol

School Vision All students, staff members and visitors will become knowledgeable about emergency procedures for threats to the safety and well-being of all persons at school, and will be able to appropriately respond according to the guidelines established by TCDSB.

Goal #1 To plan, practice and evaluate a minimum of 4 lockdown Drills in this school year.

Initiatives/Strategies/Practices

Review, update and practice all emergency procedures with staff and students; provide all staff with "Threats to School Safety" package complete with class lists and laminated room numbers and procedures placed in each classroom. Emergency folders created for supply teachers also. Purchasing window coverings for each classroom.

Responsibility

Administration, all staff, SRO, students and school visitors i.e. supply teachers

Resources The following resources will be utilized to support these initiatives/strategies/practices:

TCDSB Protocol, website (Safe Schools), SRO Toronto Police Services

Measurement of Progress The following metrics will be used to measure progress in achieving the Goal:

Drill log observations/notes re: time, compliance etc. (feedback from staff and students, SRO and Toronto Police Services etc.),