



Michael Power - St. Joseph High School

Catholic Secondary School

Catholic School Parent Council

CSPC Meeting
Wednesday, November 30th, 2022
7:06 pm at School Library

1. **Welcome**

- Anapaula Elliott (Chair)
- Opening Prayer – Helen Kim
- Land Acknowledgement - Martin Clough (Principal)

2. **Introduction** - Anapaula Elliott (Chair)

Declaration of Quorum, Quorum 13 in attendance was confirmed by Anapaula Elliott

Review and Approval of Agenda -agenda was Approved 1st: Annette 2nd:Diana

3. **Approval of Last Meeting Minutes** – Katie Piccininni (Secretary) Minutes were approved 1st: Cori 2nd:Diana

4. **Introduction of Guests** - Anapaula Elliott (Chair)

Michelle Johnson – Head of Guidance Department

- Overview of what is done by grade with students.
- Starting with gr 12 as they are the focus given, they are applying for post-secondary. Process started in early November. Present students with information about doing their research etc. and when they are ready to meet with guidance counsellor, they are to make meeting with counsellor. They changed it this year to have students take more initiative in being prepared. Which is why they have been giving them a lot of information. Some meet once some meet many times and some students need to be chased down. Every student will have to meet with their guidance councillor regardless of what their plan is.
- Q: how is this working is it better this way? A: Department is going to meet about this and determine soon how well it is working? Deadline to apply is Jan 12 for university and Feb 1 for colleges
- Q: What if some marks are not very good? A: Every course marks go to all application sites you cannot control that. Once in admission pool your marks are recorded. Grade 11 semester 1 mid-term marks are collected. All offers are conditional upon completion and keeping your averages up to a certain level by the final collection of data.
- Q: Gr. 11 is as crucial as Gr 12. Marks really count how do students find out about how important this is? A: February during course selection time after the Grade 12s are done this is a reminder to them how important grade 11 is and really this communication starts in grade 10 because they need to be doing some backwards thinking. All marks when or where will appear on your transcript.
- Q: When you meet with grade 10s it will be reinforced that their grade 11 marks are so important
- A: Yes. But admission offer is based on the grade 12 marks average. When they meet with students they do ask if they are being realistic however they don't want to stomp on dreams, but guidance does help

them get there. They provide suggestions for other options when perhaps students might not be able to obtain their first choice.

- Letters etc., are program dependant. Majority are marks only.
- Q: Does the IB guidance councillor do the same? A: Yes
- GRADE 10's are given a lot of information in the careers and civics classes. Usually around course selection.
- Co-op in grade 11 periods 3/4. Also done through the guidance department and in coordination with the co-op teacher. There are a lot of opportunities available worth looking into.
- IB information night is coming up so stay tuned for the information on that as parents will be able to get a lot of information there.
- Grade 10's have class visits beyond that they need to make an appointments or parents can also call the guidance office yourself.
- Grade 9's the counsellors go to all the homeroom classrooms and introduce themselves to help them find out who their councillor is also about services and open invitations. Also, the use of "early warning letters" etc., and upon teacher suggestions the students will possibly get called down for a check in
- Community hours -is now back to 40 hours it is a bit broader now and this has been put into the google classrooms.

5. **Chair Report** – Anapaula Elliott (Chair)

- Not a lot to report currently and we have much to cover so I'll defer to the Principal's report.

6. **Principal's Report** - Martin Clough (Principal)

- Thanked the CSPC for their condolences for the passing of his father
- Nov 2nd Grade 9 take your kids to work day. Some students without placements also could go to presentations at the school
- November 11 Remembrance Day ceremony organized by Mr. D and students
- Also had an equity walk for 2 hours several reps from equity department and some students from equity champions went around the school to see how they are promoting equity within the school. How are students seeing themselves reflected in the school also within the classroom. We received some feedback but now we wait for a more fulsome report.
- Also had "Multifest" on Thursday, November 17th, very positive event Mr. Sentritor and Ms. Trombino a very amazing event where our students brought in food from their own nationality.
- Q: could it be run over a few days? It is so well received. A: Yes, we can consider this, but it can be hard to control.
- We had PA Day Faith Day, so parents know what goes on. November 18, we had mass in crypt of St. Mike's Cathedral. Where the tomb of Bishop MP. Father Santos led us through the retreat about our call to serve. Good for staff as more expectations on staff since coming back. Reconnecting with your call as a teacher.
- Finish term one Wed Nov 9. Mid-terms were sent out on the 21st Final reports will be sent home by mail and, we had parent teacher interviews on the 22nd. Very well attended.
- Food Drive launch is such an important event to the catholic faith formation of our students. Funds from civics day went to food drive. Supports families suffering from financial hardship including those in the MPSJ community. Collection was launched on November 28, with delivery of food planned for December 9th.

- Q: Can people be asked to maybe bring in a non-perishable food to the Christmas concert. Might be short notice A: Mr. Clough will investigate this and perhaps send out a communication tomorrow.
- Q: Are we still doing the student nutrition program? A: Yes, we provide to 500 students, open to the whole school in the morning a snack.
- Christmas Concert December 1 first time in person in many years.
- Grade Level Advent Masses to take place December 13/14th
- December 19th red and green civies day.
- December 23rd is last day
- Like co-op LSAT committee where we speak about staffing issues and courses brought forward that didn't appear in the past and look at new courses etc. New area is the specialist high skills major SHSM we would have 2 sports and health and wellness 3 in justice community safety and emergency services.
- In senior years being able to obtain skills in the above- earn industry certifications
- Support population with diverse and unique pathways for all our students' interests. CLM3M Feel like there would be a good demand for this new programming and so I wanted to let parents know about this plan. Q: Are there other programs to consider like Arts and Culture. Why can't we be different? A: There are certain areas where the community or metrics make sense but yes, the committee will also consider this.
- Drumline played in many of the holiday parades, this Saturday come and see them at the Lakeshore Santa Claus Parade

Follow up items from last meeting:

- TTC schedules they have been emailed about the Kipling Express Bus because that bus is no longer running in the am. Also, a parent reached out to TTC to get more busses and timing the TTC had the wrong bell time listed and now it is corrected and so TTC is now aware and adjusting its schedule in January.
- Textbooks vs Online and so we are trying to ensure there is balance however now with device access there will likely be a lot more use of online resources. In some classes it is textbooks and or a melange of each. NO textbook for Grade 9 Math. Seems there is a combination of both textbooks and digital available. Students will be accommodated if needed should there be no access. (See Addendum Listing at the end of the minutes)

Student Activity Fee

- The Student Activity Fee for Grade 9s is \$115.00. The Student Activity Fee for Grades 10-12 is \$105.00.
- The student activity fee covers the following expenses:
 - -Yearbook
 - -School Agendas (electronic agenda - My School Day App; paper copies of agendas provided to students in Grade 9 GLE course; paper copies of school code of conduct provided to students in Grade 9)
 - -Newsletters
 - -Retreat Program
 - -Locks (for students in Grade 9)

- -Athletic Program
- -PHE Uniform (for students in Grade 9)
- -Program Subsidy/Student Assistance – clubs, guest speakers, academic awards/honour roll, printing
- Looking at ideas for the grades that have missed out like maybe a semi formal. Purview of the SAC
- Christmas Week events for SAC, waiting for the approval on these things.

7. **Treasurer's Report** - Annette Heim (Treasurer)

- October paid 2 more grants cheque for \$1,000 Planned expenditures, 5 school team and club grants, 13 more to be paid, grad grants of 1,000 bursary account to work out too. We must go to the bank to make a change and all signatories must be there.
- Motion to set up meeting to set up new BMO account. 1st Annette 2nd Cori MOTION UNANIMOUS AND PASSES
- Proposed budget in conjunction with fundraising committee. \$11,800 with planned revenue \$18K hoping to raise our planned disbursements.
- Student Spirit Support \$4,000- 1k per grade.
- NO inventory for uniform sale. This is a concern as we have nothing to sell. So, increasing clubs and teams right now is not prudent.

Motion proposed to hold it to \$500 when we have an idea of how funding is going then increase to \$650 if we have enough funds.

- 1st: Annette 2nd:Anapaula Motion Passed unanimous
- Q: A parent is concerned about how funds are distributed amongst clubs and teams. A: There is a meeting held in the Spring called a "Grant's Meeting" where all clubs and teams that are seeking funding are invited to formally present their request/needs to council. This is a great opportunity for our students to take initiative and gain formal presentation experience. All clubs and teams are overseen by a teacher without exception and so the first point of contact is made to the teachers of ALL clubs and teams in the school. This is done by the school principal (Mr. Clough) on the behalf of CSPC. It is important to note that not all clubs and teams need or want funding, and many do not request funding as they do not require it for their particular club or team. Q: Why not just give every club and team the same amount? A: Because that would mean that some clubs and teams would not be able to run due to lack of funding while clubs and teams that don't need the money and therefore don't request it would be stuck with funding, they didn't want in the first place so that would be very counter-productive. Q:But the clubs maybe don't know about the funds? A: Yes, they do as each teacher receives notification from the school Principal in several different ways (not to mention this has been the practice for many years and it seems to be working just fine). Additionally, all of the information from those clubs and teams who were granted money through this extensive process was provided to all parents this past Spring as it is every year and so it is extremely transparent.
- Next item a Motion to propose student grad grants to be increased to 750 or make 4 grants 500. Council felt there was more discussion and thought to give around this item.

Motion to defer grad grants to next meeting

- 1st: Annette 2nd: Cori
- Proposal \$4000 for student spirit activities, \$1,000 for each grade to be utilized by the SAC with guidance from Mr. DiTomaso and approval by Mr. Clough. This funding is to try to assist with post COVID social recovery.

Motion to approve funds for Spirit Activities

- 1st Annette 2nd: Cori Motion carries

8. **Fundraising Report** – Cori Stadler (Fundraising Committee Chair)

- Monday night had brainstorm meeting
- Cori sourced out a toque supplier. Navy or Maroon with golden embroidery MPSJ or add a trojan (more cost) \$10.07 \$15 or \$20 to be profitable.
- Motion to spend \$125 to move ahead and make the file plate -lead time is 2-3 weeks
- 1st: Cori 2nd Annette Motion Carries
- Buy a toque give a toque
- Bin in school for parents to remind about uniforms. Better marketing in school to obtain uniforms.
- Flip Give A good way to make money with little effort would be great starting up right at Christmas.
- Pub Night maybe setting this up again with raffle, auction etc. maybe do it in Spring London Gate which is nearby perhaps early May? Cori will bring information back to council in January.
- Suggestion of a goal to raise money for a scoreboard long term?
- Helen Kim has offered to lead and be the prize point person, raffle, and auction.

9. **OAPCE Report** – Vincent Nguyen (OAPCE Rep)

- Commissioning was on Monday it was mostly a night of ceremony it was a great representation from the school board. The chair and vice chair a lot of so's and Director Browne. OAPCE last year missed an in-person award of the Principal of Excellence award so this year they did a double ceremony. Ugo Rossi and Principals Peter Fitzpatrick and Anthony Belasario and Mr Bisiglia. OAPCE also honored 12 parent volunteers of excellence.

10. **SAST Report** – Mayeli Macias

- Nov 16 SAST met to review the safety plan for school
- 4 items bullying awareness, progressive discipline, promoting positive school climate and emergency response. Students' teachers and admin staff have met to plan for each of these points.
- Cyberbullying and online safety MPSJ safety tips for online safety (a pamphlet). Also, anti-bullying week and many more.
- 2-3 different activities to cover each point. 3 more meetings but the staff and students will meet more often.

11. **SEAC Report** – Irene Stumpf
 - Irene has not been able to attend an in person meeting yet at the board but does follow up via video when possible. Interesting note from November is that funding from the Ministry of Education to enhance autism training through the Geneva center and some funding for mental health meetings.
12. **New/Other/Pending Business**
 - Q: Is there any chance of offering Hybrid sessions for CSPC meetings? A: Mr. Clough will investigate it.
13. **Concluding Notes**—Anapaula Elliott (Chair)
 - **Thanks everyone for a productive meeting and wishes all a happy holiday.**
14. **Motion to Adjourn** - Anapaula Elliott (Chair)
 - Motion to approve 1st: Judith 2nd: Helen

Next Meeting (January 18th, 2023)

ADDENDUM November 30th 2022:

In response to questions from the meeting on 10-28-22—Use of textbooks – Information for Grade 9 and 10 Courses

*The following information was collected from department heads.

Guidance

GLC203 - Google Classroom, MyBlueprint, various photocopied handouts that compliment units, assistive technology

GLD201- Google Classroom, MyBlueprint, various photocopied handouts that compliment units, assistive technology

English

For Grade 9 and 10, books are provided to students. Teacher selected materials are also provided in hard copy. Electronic (soft) copies provided on Google Classroom in PDF format (to accommodate students with an IEP)

Business and Computer Studies

BBI201 - Textbook is used - Photocopies - Google Classroom - Microsoft Office Suite - Desktop computers BTT201 - Desktop computers (required) - Google Classroom - Brightspace D2L – Photocopies

Science

SNC1W1 - textbook, online version of textbook is accessible, photocopied packages, posted materials on google classroom or D2L

SNC2D/2P - textbook, online version of textbook is accessible, photocopied packages, posted materials on google classroom or D2L

Mathematics

MTH1W1 – no textbook available.

MPM2D1 – some textbooks available; to be ordered.

Health and Physical Education

Textbooks (HAL and HAL2.0), websites (ACT foundation, Drug Free World, FitON, Nike Training, YouTube, Sex and U, kids help phone, Canada's Food Guide), online platforms (Google Classroom).

Moderns

FSF1D1/E - Hardcopies of the textbook *Tu Parles 1* are available in classes; all students are given online access to the *Tu Parles 1* for home and class use - photocopies of workbook pages are provided to students/hardcopies of textbook are available to take home for students who prefer to use a hardcopy

FSF2D1/E - Digital copies of *Tu Parles 2* are provided to students; hard copies are also available in class and for home for those students who prefer to use a hardcopy. Workbook pages are photocopied for students (however, there are some classes using the online workbook exclusively as their preferred resource). Google Classroom is the digital platform used by all French classes. Instructional Google Slides are posted on Google Classroom; supplementary materials are also provided on Google Classroom.

Canadian and World Studies

Grade 9 Geography CGC1D – scanned copies of the textbook that students have access to on Google Classroom. Physical copies of the textbooks are available in the classroom for students to borrow during class time. Other handouts are provided on paper and assignments are provided on paper and on the google classrooms.

Grade 10 CHV20 Civics – Paper copy of the set of Civics textbooks in the classroom that students can use in class. There is digital version available. Paper copies of the assignments are given out in class. Google Classroom used by class too. Articles also given out in class.

Grade 10 History CGC2D/P – Mix of digital and paper material in class. Use paper copy of the textbook in class. Paper copies of assignments given in class and digital available on Google Classroom. Magazine articles given in class. Primary source resource book used in class.

Arts

Music (AMS, AMI, AMG) - Method books, capos, Google Classroom, Muscore, Soundtrap, Breezin Thru, photocopies, worksheets, speakers

Tech (TGJ, AWR) - Online tutorials, photocopies, drawing pads, 3D printing, beatpads, speakers

Visual Art (AVI) - Google classroom, photocopies, video tutorials, all consumables, dark room equipment, chemicals

Drama (ADA) - stage curtains, costumes, props, projectors, photocopies, lighting board, house lights, stage blocks, textbooks

Religious Education

HRE 101 and HRE 201: Paper textbook, online textbook, photocopied packages, and GC