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2019 - 2020

# Safe Schools Plan

*At Toronto Catholic  
we transform the world through witness,  
faith, innovation and action.*



SCHOOL NAME: Mother Cabrini Catholic School  
SUPERINTENDENT: Flora Cifelli  
SCHOOL ADDRESS: 720 Renforth Dr Toronto ON M9C 2N9  
STUDENT ENROLMENT: 198

PRINCIPAL: Manini-Della Rossa, Laura  
TRUSTEE: Markus de Domenico



## OUR MISSION

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.

## OUR VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

We believe in the worth and dignity of every person and that people thrive in a safe, healthy and compassionate environment. We strive to foster student achievement and well-being by providing all students with safe, healthy learning environment.

One of the ways we can achieve this goal is by using a whole-school approach to develop and nurture a positive school climate. The Safe Schools Action Team will consist of a variety of stakeholders in each school community responsible for advising the principal about school safety. The team will collaborate with the principal to create the local Safe Schools Plan.

### SAFE AND ACCEPTING SCHOOLS TEAM

<b>Administrative Rep</b>	<b>Manini-Della Rossa, Laura</b>	<b>Teacher Rep</b>	<b>DeBraga, Celia</b>
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### SAFE SCHOOLS PLAN

All schools are required to develop and implement school-wide plans to help create a safe, caring and inclusive learning environment. Each Safe Schools Plan will consist of the following components:

1. Bullying Awareness, Intervention and Prevention
2. Progressive Discipline
3. Promoting a Positive School Climate
4. Emergency Response Plan

In order for all students, staff members and parents/visitors in the school facility to be prepared to respond to a serious threat, the response procedures must be practiced. The Toronto Police/School Board Protocol, 2011 requires a minimum of 2 Lockdown Drills every school year.

Please see below for the scheduled drills:

### LOCKDOWN DRILLS 2019-2020

<b>1</b>	<b>2019-09-23</b>	<b>2</b>	<b>2019-09-25</b>
<b>3</b>	<b>2020-04-27</b>	<b>4</b>	<b>2020-05-06</b>



### 1. Bullying Awareness, Intervention and Prevention Plan

Providing students with an opportunity to learn and develop in a safe and respectful society is a key goal of the TCDSB. Providing students with an opportunity to learn and develop in a safe and respectful environment supports academic achievement for all students, which in turn, helps them to reach their full potential. Research and experience show that bullying is a serious issue that has far-reaching consequences for individuals, their families and peers and the entire school community. Schools that have bullying intervention and prevention strategies foster a positive learning and teaching environment that supports academic achievement for all students and that helps students reach their full potential. PPM 144

#### School Vision

To create a safe, caring and inclusive learning/school environment for all students, staff and parents which emulates the Catholic School Graduate Expectations and fosters an environment where we can live, work and pray together. All incidents of bullying will be addressed through the Progressive Discipline Model.

#### Goal #1

To educate staff, students and other community stakeholders on what constitutes acceptable and unacceptable behaviour in relation to bullying and provide opportunities for interventions which promote conflict resolution skills.

#### Initiatives/Strategies/Practices

- Monthly Reflection Virtues thoughts displayed on the Virtue Bulletin Board.
- Promote TCDSB virtues through various activities in the school including: Me to We Leadership team, office monitors, morning announcements leaders, Safety Patrollers, lunchroom and Kindergarten monitors.
- Cyber-bullying and Internet Safety Presentations, class visits from Police Community Liaison Officer
- School wide Self Regulation, Accepting differences, Social Skills and Anti Bullying presentations
- Guidance Counsellor support with individual students and social skills support for classes
- Acknowledging and celebrating National historical events such as: Remembrance Day, Aboriginal Culture, Black History Month
- Acknowledging and celebrating diversity among students and staff (exceptionality, race, culture)
- Build awareness of Catholic School graduate expectations

#### Responsibility

- Teachers
- ECE
- Child and Youth Workers
- Educational Assistants
- Social Worker
- Principal



# TORONTO CATHOLIC DISTRICT SCHOOL

## Safe Schools Plan



### Resources

The following resources will be utilized to support these initiatives/strategies/practices:

- Ministry of Education Equity Action Plan
- Ministry of Education monographs
- TCDSB Bullying Awareness and Prevention document.
- Promoting a Positive Climate: Resource for schools (Ministry of Education)
- Classroom and Guidance Teacher
- Born of the Spirit/We are Strong Together, Religious Education Programs
- Fully Alive, Family Life Program
- TCDSB school climate survey
- Catholic Graduate Expectations
- Monthly Board Resources
- TCDSB Social Services: SBSLT, SBST, Social Worker
- Catholic School Parent Council

### Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

- Measure improvement by incident reports on the Progressive Discipline platform within the area of safety and inclusion
- Greater Community Engagement and broader representation
- Feedback forms from Safe School Committee



# TORONTO CATHOLIC DISTRICT SCHOOL

## Safe Schools Plan



### School Vision

To create a safe, caring and inclusive learning/school environment for all students, staff and parents which emulates the Catholic School Graduate Expectations and fosters an environment where we can live, work and pray together. All incidents of bullying will be addressed through the Progressive Discipline Model.

### Goal #2

To reduce incidents of bullying in and around the school community through the imposition of a school code of conduct and an increase in students' understanding of the progressive discipline approach and how it may be utilized in incidents pertaining to bullying.

### Initiatives/Strategies/Practices

- Think Papers
- Progressive discipline reports
- School Code of Conduct

### Responsibility

- Teachers
- ECE
- Child and Youth Workers
- Educational Assistants
- Social Worker
- Principal

### Resources

The following resources will be utilized to support these initiatives/strategies/practices:

- TCDSB Bullying Awareness and Prevention document, 2006.
- Promoting a Positive Climate: Resource for schools (Ministry of Education)
- Guidance Teacher
- Social Worker
- Religious Education and Family Life Programs
- School Climate Survey

### Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

- measure improvement by incident reports-progressive discipline binder
- Community Engagement
- School Newsletter-articles
- feedback forms from Safe School Committee
- questionnaire at beginning of year compared to questionnaire at the end of the year (designed by safe school committee)



# TORONTO CATHOLIC DISTRICT SCHOOL

## Safe Schools Plan



### School Vision

To create a safe, caring and inclusive learning/school environment for all students, staff and parents which emulates the Catholic School Graduate Expectations and fosters an environment where we can live, work and pray together. All incidents of bullying will be addressed through the Progressive Discipline Model.

### Goal #3

To liaise with community agencies around anti-bullying and intervention strategies to foster a safe, caring and inclusive school environment

### Initiatives/Strategies/Practices

- Community agency support
- Guidance and social work support
- Student leadership opportunities

### Responsibility

- Teachers
- ECE
- Child and Youth Workers
- Educational Assistants
- Social Worker
- Principal

### Resources

The following resources will be utilized to support these initiatives/strategies/practices:

- TCDSB Bullying Awareness and Prevention document, 2006.
- Promoting a Positive Climate: Resource for schools (Ministry of Education)
- Guidance Teacher
- Social Worker
- Religious Education/Fully Alive Program

### Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

- measure improvement by incident reports-progressive discipline binder
- feedback forms from Safe School Committee
- questionnaire at beginning of year compared to questionnaire at the end of the year (designed by safe school committee)





## 2. Progressive Discipline Plan

Progressive discipline is a whole-school approach that utilizes a continuum of interventions, supports, and consequences to address inappropriate student behaviour and to build upon strategies that promote positive student behaviours. When inappropriate behaviour occurs, disciplinary measures should be applied within a framework that shifts the focus from one that is solely punitive to one that is both corrective and supportive. Schools should utilize a range of interventions, supports and consequences that include learning opportunities focused on reinforcing positive behaviour and helping students make good choices. PPM 145

### School Vision

To continue to develop a whole school approach of progressive discipline whereby the learning community is well versed with the TCDSB progressive discipline plan, the continuum of consequences and interventions and support to promote appropriate behaviours.

### Goal #1

To continue to provide opportunities to reinforce positive behaviours and help the learning community make good choices.

### Initiatives/Strategies/Practices

- Ongoing reference and use of the TCDSB Progressive Discipline Platform
- To continually revisit the Mother Cabrini School Code of Conduct
- School Assemblies by the principal with in class discussions to support and review the code of conduct
- To use the agenda as a tool to promote positive behaviours and the communication of inappropriate behaviours (code of conduct insert in the agenda)
- To continue the discussion around restorative practices, building relationships and incorporating restorative practices when needed
- Cyber Bullying Presentations
- Invite community agencies to conduct various presentations to continue fe and caring school climate
- Guidance and social work intervention when needed
- SBSLT conference when needed
- Continued use of Think Papers
- On-Going communication with parents

### Responsibility

- Teachers
- ECE
- Child and Youth Workers
- Educational Assistants
- Social Worker
- Principal
- Safe School Committee

### Resources

The following resources will be utilized to support these initiatives/strategies/practices:

- TCDSB Progressive Discipline Platform /Mother Cabrini Code of Conduct
- Ontario's Equity and Inclusive Education Policy
- Police Protocol
- School social worker and guidance counsellor
- School Based Support Learning Team



# TORONTO CATHOLIC DISTRICT SCHOOL

## Safe Schools Plan



### Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

- Safe School's Incident Reports
- Incident reports-progressive discipline binder
- School Surveys





# TORONTO CATHOLIC DISTRICT SCHOOL

## Safe Schools Plan



### School Vision

To continue to develop a whole school approach of progressive discipline whereby the learning community is well versed with the TCDSB progressive discipline plan, the continuum of consequences and interventions and support to promote appropriate behaviours.

### Goal #2

To ingate aspects of the Mother Cabrini code of conduct in progressive discipline situations

### Initiatives/Strategies/Practices

- Ongoing reference and use of the TCDSB Progressive Discipline Platform
- To continually revisit the Mother Cabrini School Code of Conduct
- School Assemblies by the principal with in class discussions to support and review the code of conduct
- To use the agenda as a tool to promote positive behaviours and the communication of inappropriate behaviours (code of conduct insert in the agenda)
- To continue the discussion around restorative practices, building relationships and incorporating restorative practices when needed
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- Invite community agencies to conduct various presentations to continue fe and caring school climate
- Guidance and social work intervention when needed
- SBSLT conference when needed
- Continued use of Think Papers
- On-Going communication with parents

### Responsibility

- Teachers
- ECE
- Child and Youth Workers
- Educational Assistants
- Social Worker
- Principal
- Safe School Committee

### Resources

The following resources will be utilized to support these initiatives/strategies/practices:

- TCDSB Progressive Discipline Platform /Mother Cabrini Code of Conduct
- Ontario's Equity and Inclusive Education Policy
- Police Protocol
- School social worker and guidance counsellor
- School Based Support Learning Team

### Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

- Safe School's Incident Reports
- Incident reports-progressive discipline binder
- School Surveys



### 3. Positive School Climate

A school should be a place that promotes responsibility, respect, civility and academic excellence in a safe learning and teaching environment. A positive school climate exists when all members of the school community feel safe, comfortable and accepted. The Safe Schools Action Team and student leadership groups can play key roles in supporting learning and practices that educate students and staff members about safety concerns. Those practices used for very challenging situations that can jeopardize the safety and well being of others include, but not limited to: Threat Assessment, Restorative Conference and Mediation Circles.

#### School Vision

To promote a positive school culture by fully engaging the community in Nurturing our Catholic Community and celebrating the new 3 year pastoral plan 2019-2021-Rooted in Christ, " We Belong, We Believe, We Become" with a specific focus on the theme of, "We Believe".

#### Goal #1

The teaching and learning environment is inclusive, promotes the intellectual engagement of all students and reflects individual students, needs, learning preferences and cultural perspectives (SEF 3.1)  
To provide opportunities for all community members to engage in activities that demonstrate responsibility, respect, and academic excellence in a safe and caring learning environment.

#### Initiatives/Strategies/Practices

- School wide implementation of Catholic School Graduate Expectation
- Various Safe School, Social Media and Antibullying activities during anti Bullying Week
- Monthly Reflections on the Virtues to continue to promote positive interactions amongst students.
- Me to We Leadership Group-Social Justice
- Spirit Days
- Student Leadership Opportunities
- Good News Stories on PA and newsletter
- Monthly Virtue Reflection Bulletin Board with examples of positive behaviour in the school
- Bulletin boards in hallways and classroom displaying student work
- Mentoring Programs-Faculty of Education-Student teachers candidates and CYWs and MPSJ Co-op students, parent volunteers in the school
- Year of the Parish:
- Ongoing participation with the EDGE Youth Ministry initiative at Nativity of our Lord Parish Church
- Monthly School Masses and school visits from the priest
- Ongoing charitable work such as Dr. Simone Shoe Box drive, working with St, Vincent de Paul for Christmas hamper,
- Parish and Community Family Fun day in June
- Invite speakers, presents from various cultures
- School posters are representative of the diverse school population

#### Responsibility

- Teachers
- Parish Priest
- Principal
- CSPC



# TORONTO CATHOLIC DISTRICT SCHOOL

## Safe Schools Plan



### Resources

The following resources will be utilized to support these initiatives/strategies/practices:

- Three year pastoral plan
- Religious Education/Fully Alive program
- School and classroom resources

### Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

- feedback from various community stakeholders



# TORONTO CATHOLIC DISTRICT SCHOOL

## Safe Schools Plan



### School Vision

To promote a positive school culture by fully engaging the community in Nurturing our Catholic Community and celebrating the new 3 year pastoral plan 2019-2021-Rooted in Christ, " We Belong, We Believe, We Become" with a specific focus on the theme of, "We Believe".

### Goal #2

This year we are called to examine our beliefs both as individuals and as a Catholic School community. Throughout the year we will continue to foster opportunities to nourish our beliefs and help us to realize who we are intended to be.

### Initiatives/Strategies/Practices

- Continue to work with Nativity of Our Lord Parish
- Continue to work with CSPC
- Continued visits with the Rosary Apostolate
- Continued focus on Catholic Graduate school expectations

### Responsibility

- Teachers
- Parish Priest
- Principal
- CSPC

### Resources

The following resources will be utilized to support these initiatives/strategies/practices:

- Three year pastoral plan
- Religious Education/Fully Alive program
- School and classroom resources

### Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

- feedback from various community stakeholders



# TORONTO CATHOLIC DISTRICT SCHOOL

## Safe Schools Plan



### School Vision

To promote a positive school culture by fully engaging the community in Nurturing our Catholic Community and celebrating the new 3 year pastoral plan 2019-2021-Rooted in Christ, " We Belong, We Believe, We Become" with a specific focus on the theme of, "We Believe".

### Goal #SVP 1

To continue our Me to We activities promoting student leadership activities.

### Initiatives/Strategies/Practices

-Continuing our projects in raising money to build wells in Africa (year 5 of our project), helping others in need-Dr. Simone Shoe Box Drive and the Good Shepherd, "Good Hampers" as well as other local initiatives.

### Responsibility

Me to We Leadership Team under the direction of Mrs. De Braga and Mrs. Manini-Della ROssa

### Resources

The following resources will be utilized to support these initiatives/strategies/practices:

Free the Children Foundation

### Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

Completing activities chosen for the year.



### 4. Emergency Response Plan

The Toronto Catholic District School Board has a primary responsibility to ensure the safety of students and staff inside Board buildings and on Board property. Central policies and procedures, developed in collaboration with the Toronto Police Service, provide direct support to school administrators in the management of crisis situations, including a lockdown response. It is the responsibility of each school to develop local procedures specific to that school, including a process by which all regular staff members, itinerant and specialist teachers and support staff, facility workers and visitors are informed of local considerations in the event of a threat to school safety. MOE Provincial Model for a Local Police/School Board Protocol

#### School Vision

All students, staff members and visitors will become knowledgeable about emergency procedures for threats to the safety and well-being of all persons at school, and will be able to appropriately respond according to the guidelines established by TCDSB.

#### Goal #1

To plan, practice and evaluate a minimum of 4 lockdown Drills in this school year.

#### Initiatives/Strategies/Practices

- Practice of 4 lockdowns and 6 Fire Drills
- Awareness and In-service of anaphylaxis protocol
- Clear protocol for visitors to the school
- Safety Response Plan in each classroom
- Emergency response protocol communicated in all teacher emergency plans
- Front door buzzer and swipe cards to access the school
- Swipe card access to doors leading to the portable
- Kiss n Ride program
- Two way radios

#### Responsibility

- Teachers
- ECE
- Child and Youth Workers
- Educational Assistants
- Social Worker
- Principal
- Police Partners

#### Resources

The following resources will be utilized to support these initiatives/strategies/practices:

- TCDSB Threats to School Safety Response Procedures
- Police partner School Action Team Website
- Safe School Team





## TORONTO CATHOLIC DISTRICT SCHOOL

### Safe Schools Plan



#### Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

-Positive Assessment of Lockdown drills and Fire drills