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2019 - 2020

# Safe Schools Plan

*At Toronto Catholic  
we transform the world through witness,  
faith, innovation and action.*



SCHOOL NAME

St. Agnes Catholic School

SUPERINTENDENT:

Cristina Fernandes

SCHOOL ADDRESS:

280 Otonabee Ave Toronto ON M2M 2T2

STUDENT ENROLMENT:

305

PRINCIPAL:

Capano, Barbara

TRUSTEE:

Maria Rizzo



## OUR MISSION

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.

## OUR VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

We believe in the worth and dignity of every person and that people thrive in a safe, healthy and compassionate environment. We strive to foster student achievement and well-being by providing all students with safe, healthy learning environment.

One of the ways we can achieve this goal is by using a whole-school approach to develop and nurture a positive school climate. The Safe Schools Action Team will consist of a variety of stakeholders in each school community responsible for advising the principal about school safety. The team will collaborate with the principal to create the local Safe Schools Plan.

### SAFE AND ACCEPTING SCHOOLS TEAM

<b>Administrative Rep</b>	<b>Capano, Barbara</b>	<b>Parent Rep</b>	<b>Tuzi, Sarah</b>
<b>Teacher Rep</b>	<b>Carpino, Natalie</b>	<b>Student Rep</b>	<b>Tuzi, Carlo</b>
<b>Support Staff Rep</b>	<b>Ammendolia, Lucia</b>		

### SAFE SCHOOLS PLAN

All schools are required to develop and implement school-wide plans to help create a safe, caring and inclusive learning environment. Each Safe Schools Plan will consist of the following components:

1. Bullying Awareness, Intervention and Prevention
2. Progressive Discipline
3. Promoting a Positive School Climate
4. Emergency Response Plan

In order for all students, staff members and parents/visitors in the school facility to be prepared to respond to a serious threat, the response procedures must be practiced. The Toronto Police/School Board Protocol, 2011 requires a minimum of 2 Lockdown Drills every school year.

Please see below for the scheduled drills:

### LOCKDOWN DRILLS 2019-2020

<b>1</b>	<b>2019-10-01</b>	<b>2</b>	<b>2019-11-04</b>
<b>3</b>	<b>2020-01-15</b>	<b>4</b>	<b>2020-04-21</b>



### 1. Bullying Awareness, Intervention and Prevention Plan

Providing students with an opportunity to learn and develop in a safe and respectful society is a key goal of the TCDSB. Providing students with an opportunity to learn and develop in a safe and respectful environment supports academic achievement for all students, which in turn, helps them to reach their full potential. Research and experience show that bullying is a serious issue that has far-reaching consequences for individuals, their families and peers and the entire school community. Schools that have bullying intervention and prevention strategies foster a positive learning and teaching environment that supports academic achievement for all students and that helps students reach their full potential. PPM 144

#### School Vision

At St. Agnes, we strive to provide our students with an opportunity to learn and develop in a safe and respectful school culture, where all community members are welcomed. We create a positive school climate that promotes and encourages student achievement and where students are sensitive to, and care for each other. Students will be able to identify bullying and advocate for themselves as well as for others and be able to respond to bullying situations in appropriate ways (e.g. report to an adult).

#### Goal #1

Students will continue to create a positive school climate and continue to gain awareness of the various types of bullying and steps to prevention/reporting.

#### Initiatives/Strategies/Practices

- Monitoring student behaviour on the bus to and from school
- Monitoring students in class and at recess, especially with name calling, unwanted teasing (for physical appearance) and being excluded
- Encourage students to live by the monthly virtues at Assemblies and through daily announcements
- Encourage bystanders to speak up
- Encourage students to report incidents
- Encourage students to share emotions
- Monitor retaliations
- Encourage rapport between classes (ie: Reading/iPad buddies and ELP)
- Communicate and review School Code of Conduct (in all agendas)
- Teacher to monitor and use lessons directed towards bullying
- Give students opportunities for leadership and engagement such as Student Council and Me to We
- Celebrate TCDSB monthly virtues in assemblies and in monthly newsletters with certificates
- School Liaison Officer class visits



# TORONTO CATHOLIC DISTRICT SCHOOL

## Safe Schools Plan



### Responsibility

- Monitoring student behaviour on the bus to and from school
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- Communicate and review School Code of Conduct (in all agendas)
- Teacher to monitor and use lessons directed towards bullying
- Give students opportunities for leadership and engagement such as Student Council and Me to We
- Celebrate TCDSB monthly virtues in assemblies and in monthly newsletters with certificates
- School Liaison Officer class visits

### Resources

The following resources will be utilized to support these initiatives/strategies/practices:

- TCDSB Bullying Awareness and Prevention document for elementary schools, 2006
- Code of Conduct in agendas
- Safe Schools Plan
- SCCSC Spring 2019
- TCDSB threats to School Safety Response
- Me to We websites
- Ontario Catholic Graduate Expectations
- Toronto Public Health nurse
- Police Partners
- TCDSB website
- Library books

### Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

- Observations
- Reduced number of incidents
- Reduced disciplinary actions
- Measures from Safe School Climate Survey



# TORONTO CATHOLIC DISTRICT SCHOOL

## Safe Schools Plan



### School Vision

At St. Agnes, we strive to provide our students with an opportunity to learn and develop in a safe and respectful school culture, where all community members are welcomed. We create a positive school climate that promotes and encourages student achievement and where students are sensitive to, and care for each other. Students will be able to identify bullying and advocate for themselves as well as for others and be able to respond to bullying situations in appropriate ways (e.g. report to an adult).

### Goal #2

Provide activities and strategies for students to engage and cooperate with one another in class, outdoors and in extracurricular programs.

### Initiatives/Strategies/Practices

- ensure information is shared with all students and parents via announcements and newsletter regarding school extra-curricular activities
- classroom teachers to encourage students to participate

### Responsibility

- Principal
- Students
- classroom teachers

### Resources

The following resources will be utilized to support these initiatives/strategies/practices:

- monthly school newsletters, announcements
- SCCSC 2019

### Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

- Fewer reported incidents of bullying
- increase in number of students participating in extra-curricular activities
- measures from Safe School Climate Survey





# TORONTO CATHOLIC DISTRICT SCHOOL

## Safe Schools Plan



### School Vision

At St. Agnes, we strive to provide our students with an opportunity to learn and develop in a safe and respectful school culture, where all community members are welcomed. We create a positive school climate that promotes and encourages student achievement and where students are sensitive to, and care for each other. Students will be able to identify bullying and advocate for themselves as well as for others and be able to respond to bullying situations in appropriate ways (e.g. report to an adult).

### Goal #3

Promote anti-bullying by securing speakers who can relate to our students and deliver pro-social messages of respect, responsibility and kindness.

### Initiatives/Strategies/Practices

- Students discuss issues presented at the ME to WE Day
- Students are presented with literature dealing with issue of bullying
- Students discuss and respond to issues presented in class

### Responsibility

- All staff
- Guidance Teacher
- Students
- Principal

### Resources

The following resources will be utilized to support these initiatives/strategies/practices:

- 'Stand Up' Bullying Awareness Week Teacher's Guide and the literature pieces referred to above
- SCCSC 2018

### Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

- Fewer instances of reported bullying
- increase participation in social justice initiatives and school activities
- measures from Safe School Climate Survey



### 2. Progressive Discipline Plan

Progressive discipline is a whole-school approach that utilizes a continuum of interventions, supports, and consequences to address inappropriate student behaviour and to build upon strategies that promote positive student behaviours. When inappropriate behaviour occurs, disciplinary measures should be applied within a framework that shifts the focus from one that is solely punitive to one that is both corrective and supportive. Schools should utilize a range of interventions, supports and consequences that include learning opportunities focused on reinforcing positive behaviour and helping students make good choices. PPM 145

#### School Vision

At St. Agnes, we use a whole-school, whole-student approach that utilizes the Progressive Discipline Model when intervening, supporting and disciplining students. Disciplinary measures are applied in a non-punitive fashion. Consequences are corrective and supportive. The focus is to reinforce positive behaviour and help students make good choices while learning from their experiences.

#### Goal #1

To sustain and promote positive student behaviour through early and ongoing intervention strategies. Consistently implement the school code of conduct as well as using the Safe Schools Incident platform to enter student discipline reports.

#### Initiatives/Strategies/Practices

- Students to be aware of the school 'Progressive Discipline Plan'
- Encourage and commend students on positive behavior
- Celebrate the Virtues of the Month
- Share good news stories
- Focus on positive behaviour
- Social Worker Intervention when necessary

#### Responsibility

- All staff (including all Support Staff)
- Teacher responsible for presentation in the Assembly for the virtue of the month
- Principal through morning announcements
- Parents through monthly newsletter to encourage the virtue of the month
- Guidance Teacher
- Social Worker

#### Resources

The following resources will be utilized to support these initiatives/strategies/practices:

- TCDSB website for lessons and prayers
- Library (books, etc.)
- Daily announcements
- Assemblies
- Code of Conduct in Agenda Book
- School Based Support Team
- Social Worker
- Guidance Counsellor



## TORONTO CATHOLIC DISTRICT SCHOOL

### Safe Schools Plan



#### Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

- Better results in discipline interventions
- Decrease in student incidents
- Observations





### 3. Positive School Climate

A school should be a place that promotes responsibility, respect, civility and academic excellence in a safe learning and teaching environment. A positive school climate exists when all members of the school community feel safe, comfortable and accepted. The Safe Schools Action Team and student leadership groups can play key roles in supporting learning and practices that educate students and staff members about safety concerns. Those practices used for very challenging situations that can jeopardize the safety and well being of others include, but not limited to: Threat Assessment, Restorative Conference and Mediation Circles.

#### School Vision

At St. Agnes, we promote responsibility, respect, civility and academic excellence. The Safe School Action Team and student leadership play key roles in supporting learning and practices that educate students and staff members about safety concerns.

#### Goal #1

To foster collective acts of service that actualize Gospel values and Social Justice issues.  
Promote a positive school culture by engaging home, school and parish connection. Promote Year 2 of TCDSB's Pastoral Plan: "Rooted in Christ: We Believe"  
Me to We student leaders will inspire students to engage in charitable deeds and social justice outreach initiatives in an effort to make a difference in the lives of others locally and internationally.

#### Initiatives/Strategies/Practices

- Encourage students to do the Terry Fox Walk
- Encourage students to donate to the Food Drives ( e Scare Hunger)
- Celebrate Remembrance Day to appreciate freedom
- Monthly school masses with family of schools
- Newsletters
- Me to We activities
- Reading
- Buddies arrangements throughout school
- School buddies when walking to Church
- Eco Team

#### Responsibility

- All staff (including Support Staff)
- Teachers supporting Student Council
- Me to We Committee

#### Resources

The following resources will be utilized to support these initiatives/strategies/practices:

- Me to We Newsletter inserts
- Reading of the Gospel
- Remembrance Day celebration



## TORONTO CATHOLIC DISTRICT SCHOOL

### Safe Schools Plan



#### Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

- These various activities can be quantified by end of school year through participation and the feedback from the school community
- Observation



# TORONTO CATHOLIC DISTRICT SCHOOL

## Safe Schools Plan



### School Vision

At St. Agnes, we promote responsibility, respect, civility and academic excellence. The Safe School Action Team and student leadership play key roles in supporting learning and practices that educate students and staff members about safety concerns.

### Goal #SVP 1

We will ensure that our Professional Learning Form will reflects student voice regarding needs, diversity and interests of the school population.

### Initiatives/Strategies/Practices

- Discussion with School Improvement Team and staff
- Observations

### Responsibility

- Administration
- School Improvement Team
- all staff

### Resources

The following resources will be utilized to support these initiatives/strategies/practices:

- Professional Learning Form
- Safe and Caring Survey
- EQAO Contextual Results

### Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

- Sense of community
- Voice from students at Assemblies
- Safe and Caring Survey
- EQAO 2019 Contextual Result



### 4. Emergency Response Plan

The Toronto Catholic District School Board has a primary responsibility to ensure the safety of students and staff inside Board buildings and on Board property. Central policies and procedures, developed in collaboration with the Toronto Police Service, provide direct support to school administrators in the management of crisis situations, including a lockdown response. It is the responsibility of each school to develop local procedures specific to that school, including a process by which all regular staff members, itinerant and specialist teachers and support staff, facility workers and visitors are informed of local considerations in the event of a threat to school safety. MOE Provincial Model for a Local Police/School Board Protocol

#### School Vision

All students, staff members and visitors will become knowledgeable about emergency procedures for threats to the safety and well-being of all persons at school, and will be able to appropriately respond according to the guidelines established by TCDSB.

#### Goal #1

To plan, practice and evaluate a minimum of 4 lockdown Drills in this school year.

#### Initiatives/Strategies/Practices

- Practise 4 Lockdowns (1 during non-structured time)
- Practise Fire Drills-3 per term
- Bus Safety Presentation
- Anaphylaxis Presentation (2 times a year)
- Safety reminders at recess, bus, lunch, etc.
- Safe School Arrival Program (schoolmessenger)
- Visitors sign-in at the office
- Students sign-in at the office
- Access cards for staff members to ensure doors are locked
- Review protocol for Emergency Responses Procedures at staff meetings
- Safe Departure program on buses at end of day

#### Responsibility

- Safe School Team
- Administration
- Teachers
- Support Staff, ECEs
- Students
- Fire Department

#### Resources

The following resources will be utilized to support these initiatives/strategies/practices:

- Board Policy on Emergency Response Procedures/Police Services protocol
- Anaphylaxis presentations by Administrator
- Police and Fire Department partners
- Conflict Resolution posters and videos
- bus attendance sheets



# TORONTO CATHOLIC DISTRICT SCHOOL

## Safe Schools Plan



### Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

- Result of Fire Drills
- Result of Lockdown Drills
- Observations