



September 25, 2018

St. Michael's Choir Catholic School -  
67 Bond Street  
Toronto ON  
M5B 1X2

Attention: Linton Soares, Principal

**Re: St. Michael's Choir Catholic School – Replacement School**  
**Status of the Capital Project for September 2018**

The Board's Capital Development Department is beginning to work on the development of a new St. Michael Choir Catholic School. A recap of the previous letter and current status of the project is as follows:

- On June 20, the Program Working Group, consisting of the Senior coordinator of Capital Development, the school superintendent, school principal, the director of the choral institute, as well as representatives from the Archdiocese of Toronto (RCEC) met to review the program requirements for the school required to include in the request for proposals (RFP) for an architect; approval of the program by the Ministry of Education is also required before the architect is hired;
- A Request for Qualifications is being prepared to establish a prequalified short list of architects, who will be invited to respond to an RFP to provide architectural services for the new school; Due to unforeseen delays and challenges with other projects, staff were not able to issue this over the summer. It is expected to be issued in the next month;
- A Local Design Committee (LDC), comprising the school principal, parent and teacher representatives, the area superintendent, the choral director, the parish priest, the Archdiocese and the local trustee, will take place following development of preliminary design options by the architect. The school design process includes parent and school community meetings where there will be ample opportunity to discuss proposals, provide ideas, input and feedback as the design is being developed;
- Planning and development of a school, especially a unique project like the Choir School, can take a long time; the preliminary schedule indicates anticipated occupancy for September 2023. Staff will monitor the schedule and provide regular updates on the progress of the project.

**Please share this information with your school community.** For updated information on the project, please also advise parents to check the Board website at:

<https://www.tcdsb.org/schools/stmichaelchoir/new-school-construction/Pages/default.aspx>

Yours truly,

**Milka Zlomislic, *B.E.S., B.Arch, OAA, LEED AP***  
(Acting) Senior Coordinator of Capital Development

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	J. Milway, Chancellor of Temporal Affairs (RCEC)	S. Handrigan, Director of the Choral Institute